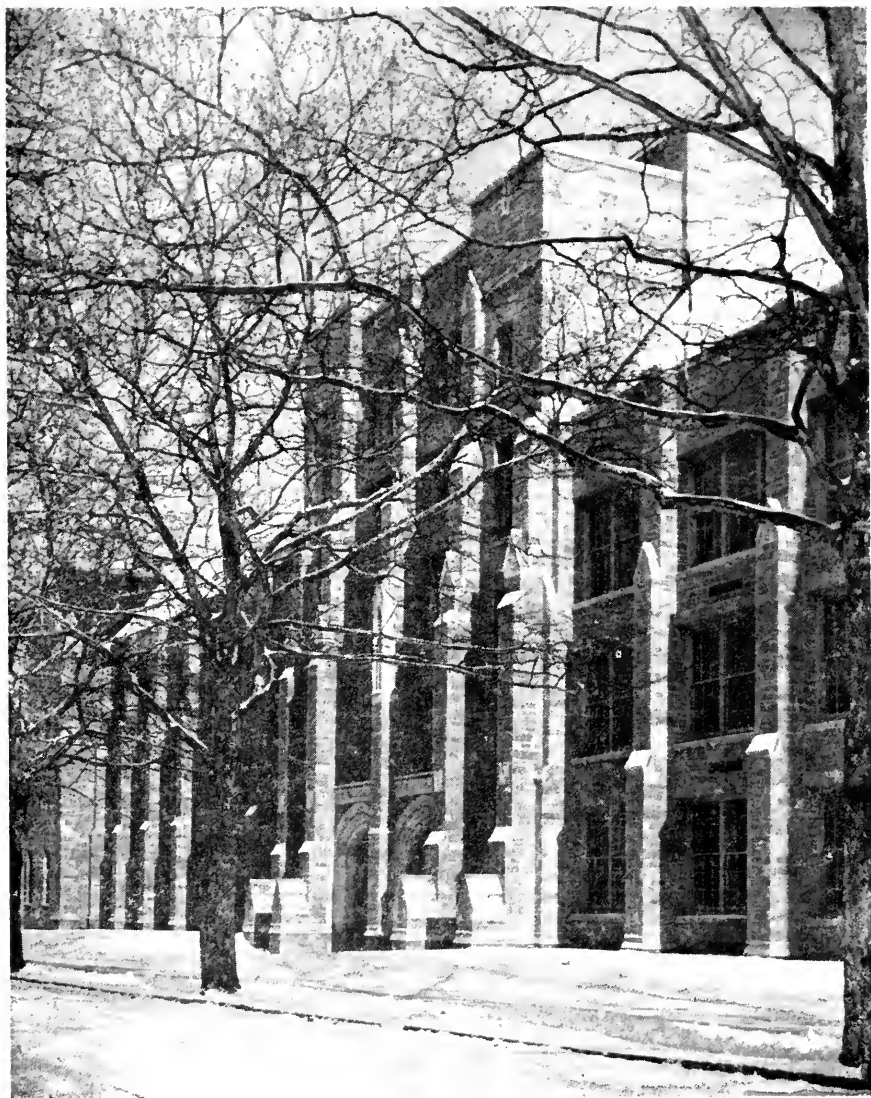


State Teachers College Bulletin



Catalogue Number
1949-1950 Sessions

West Chester, Pennsylvania



ANDERSON HALL

State Teachers College Bulletin

WEST CHESTER, PENNSYLVANIA

Catalogue Number 1949-1950 Session

WEST CHESTER, PENNSYLVANIA

VOL. LXXVII

FEBRUARY, 1949

No. 2

STATE TEACHERS COLLEGE

THIS COLLEGE IS A MEMBER OF THE
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FOR TEACHER EDUCATION AND THE
MIDDLE STATES ASSOCIATION OF COL-
LEGES AND SECONDARY SCHOOLS

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COLLEGE CALENDAR 1949-1950**The Summer Sessions, 1949****Pre-Session**

Registration: 8:30-11:30 A.M.	Monday, June 6
Classes begin 1:30 P.M.	Monday, June 6
Classes end	Friday, June 24

Regular Session

Registration: 8:30-11:30; 1:30-3:30	Monday, June 27
Classes begin	Tuesday, June 28
Classes end	Friday, August 5

Post-Session

Registration: 8:30-11:30 A.M.	Monday, August 8
Classes begin 1:30 P.M.	Monday, August 8
Classes end	Friday, August 26

The Academic Year, 1949-1950**The First Semester**

Curriculum Conferences	Wednesday, Thursday, Friday, September 7, 8, 9
Registration for Freshmen and Sophomores	Monday, September 12
Registration for Juniors and Seniors	Tuesday, September 13
Classes begin at 8:00 A.M.	Wednesday, September 14
Thanksgiving Recess begins at the close of classes	Tuesday, November 22
Thanksgiving Recess ends at 8:00 A.M.	Monday, November 28
Christmas Recess begins at the close of classes	Wednesday, December 21
Christmas Recess ends at 8:00 A.M.	Tuesday, January 3
First Semester ends at Noon	Thursday, January 19

The Second Semester

Registration	Tuesday-Wednesday, January 24-25
Classes begin at 8:00 A.M.	Thursday, January 26
Easter Recess begins at the close of classes	Saturday, April 1
Easter Recess ends at 8:00 A.M.	Wednesday, April 12
Alumni Day	Saturday, May 27
Baccalaureate Service	Sunday, May 28
Commencement	Monday, May 29

COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF PUBLIC INSTRUCTION

FRANCIS B. HAAS.....Superintendent of Public Instruction
HENRY KLONOWER...Director, Teacher Education and Certification
JOHN K. TRAYER.....Assistant Director
STANLEY A. WENGERT.....Assistant Director

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MARK M. EVANS.....	Director of Elementary Education and Principal of the Demonstration School
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LEONE E. BROADHEAD.....	Assistant Dean of Women
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WILLIAM R. BENNER.....	Assistant Dean of Men and Faculty Manager of Athletics
EMIL H. MESSIKOMER.....	Director of Personnel and Head Coach of Basketball
EVERETT E. SHAEFER.....	Bursar
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1948-49

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West Chester State Teachers College; Dickinson College, B.A.; University of Pennsylvania, A.M.; Dickinson College, Ph.D.

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LORETTA DIANGELO
Post Office Assistant

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 Farra, Dorothy B., B.S., M.A.
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 Hurd, Winifred A., B.S.
 Hobbs, Mrs. Imogene D., B.S.
 Keithley, Mildred A.
 Leaf, Natalie A., B.S.
 Larkin, Zelma, B.S.

McCardell, Harriett A., B.S.
 McKay, Rachael R., B.S.
 Maule, Lydia C., B.S.
 Muth, Estelle P., B.S.
 Peck, Miriam U., B.S.
 Robinson, Helen L.
 Spann, Alice L., B.S.
 Shepherd, Dorothy H., B.S.
 Stewart, Orphia P., B.S.
 Towles, Mrs. Sara Woodland, B.S.
 Walker, A. Evelyn, B.S.
 Waddleton, Catherine L.

Secondary Education

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 Boechler, Charles, B.S., M.A.
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 Hickman, William, B.S.
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 Lady, Roy A., B.A., M.A.
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 Russell, Helen L., B.S.
 Reagan, Ethel L., B.S., M.A.
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 Riegle, Robert G., B.S.
 Schrack, Leila B., B.S.
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 M.A.
 Trapnell, Edythe M., B.S.
 Urick, Russell W., A.B., M.A.
 Wingerd, Harold H., A.B.

Media

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 Ware, Harold G., A.B., A.M.
 MacLeary, Howard S., A.B.
 Anderson, Gustaf, B.S., M.S.
 Hall, Elizabeth, A.B., M.A.
 Henry, Nelson V., B.S.

Douglas Jr. High, Chester, Pa.

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 Hudson, Mrs. Addie G., B.S., M.S.

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 Hofmann, Henry F., B.S., M.S.
 Oppenlander, Harry E., A.B.
 Vocum, Frederic W., B.S., M.A.

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Adsit, Eleanor, B.S., M.S.
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Paynter, Charles, B.S., M.A.

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Keehn, Robert E., A.B.

Chester High School

Crawford, John P., B.S., M.A.

Downingtown

White, Donald F., B.S.

STATE TEACHERS COLLEGE

GENERAL INFORMATION

History

The West Chester Academy, founded in 1812, marks the beginning of the College. The Academy trustees took the initial steps in 1869 toward the establishment of the West Chester Normal School. The graduates of this institution went out into the state as teachers. The Commonwealth, realizing its responsibility in the preparation of teachers, began in 1871 to grant money to pay part of their training. These grants, then termed State Aid, have continued in various forms. As the West Chester Normal School, the institution had five principals. Dr. Andrew Thomas Smith, the last to bear the title, was a scholarly and deeply loved executive. When the State Normal School became the State Teachers College in 1927, the head of the institution became president. Among the men who have led the school, Dr. George Morris Philips, the fourth principal, is especially prominent. Through his long term of service he made a major contribution to the physical and educational progress of the College. His name is associated with the building program which he successfully initiated and accomplished. The college plant consisted of one building, the present central section of "Old Main," when he became principal. From 1891 to 1920 his direction and inspiration increased the College by the construction of additions to "Old Main," the Old Gymnasium, the Green House, the Infirmary, and Recitation Hall. The Demonstration School and the Library were added at the turn of the century. Wayne Hall, built on the site of the Camp Wayne of the Civil War, was erected in 1911. The Auditorium and Administration Building was built in 1925 and named the Philips Memorial in honor of Dr. Philips. 1930 saw the addition of the Ehinger Gymnasium and the President's Residence. More recently the Library and Power House have been remodeled and a Laundry and New Education Building, Anderson Hall, built.

The College is justly proud of its reputation in the educational world. One of the earliest summer schools in the country was inaugurated here in 1877. West Chester also printed one of the first Student Handbooks in 1895.

Among the material treasures of the school are: an original painting of George Washington by Charles Wilson Peale for which Washington gave sittings at Valley Forge during the memorable winter of 1777-78; a mahogany grandfather's clock, once the property of Benjamin Franklin; a large collection of letters from the pens of Washington, Lafayette, Greene, Arnold, Wayne, Hamilton,

Putnam, Sullivan, and Gates, as well as from such literary men as Sidney Lanier and Thomas Buchanan Read; and the autographed book collection of Dr. George Morris Philips to which the English Professional Club is constantly adding.

The State Teachers College at West Chester is the repository of the mineral collections and the herbarium of the Chester County Cabinet of Natural Science. The herbarium includes plant specimens collected in Chester County a century ago by Dr. William Darlington and his colleague, David Townsend. The library of the Cabinet is also the property of the College and contains many old and now rare works on natural history, which may be consulted upon request to the librarian.

The Darlington Herbarium and the mineral collections of the Cabinet are located in the Science Museum on the third floor of Anderson Hall. These have been augmented by an archaeological exhibit and the J. Preston Thomas Collection of mammal horns. Recently the College acquired the complete ornithological collection of B. Harry Warren, M.D., formerly the State ornithologist of Pennsylvania, and a long-time resident of West Chester.

Location

West Chester is the county seat of Chester County, one of the three original counties laid out by William Penn. The plow engraved on the seal of the county symbolizes the agricultural character of its beautiful rolling hills reminiscent of the English home counties.

Those interested in literature and art will find West Chester has significance. Here Joseph Hergesheimer, the novelist, lived for many years. Sidney Lanier, Bayard Taylor, Thomas Buchanan Read, Mark Sullivan, and Elsie Singmaster, all have associations with West Chester. The country which Howard Pyle, the artist, made famous lies along the neighboring Brandywine; and the late N. C. Wyeth, a world renowned pupil of Pyle, lived at nearby Chadds Ford.

The famous Longwood Gardens on the estate of Pierre S. du Pont are not far from West Chester. These are open to the public. Here are found a magnificent conservatory, an open-air theatre, a famous carillon, and beautiful colored fountains.

The country around West Chester is rich in historical interest. The Valley Forge Memorial Chapel and the camp grounds, the Brandywine Battlefield, Birmingham Meeting House, and the site of the Paoli Massacre lie close at hand. The proximity of West Chester to Philadelphia and its wealth of historical associations enable students to enrich their courses by visits to well-known shrines and institutions as Independence Hall, Carpenters' Hall, the Betsy

Ross House, the Pennsylvania Museum of Art, the Academy of Fine Arts, the Rodin Museum, the United States Customs House, The United States Mint, the Zoological Gardens, the Franklin Institute, and the Academy of Natural Sciences. Philadelphia's fine musical organizations afford opportunities to those with an interest in music to hear the best concerts and operas. This is a particular advantage to those taking the course for music supervisors.

GROUND AND BUILDINGS

The grounds of the State Teachers College consist of 57.3 acres located in the southeastern part of West Chester. Sixteen buildings of an estimated value of some \$5,530,000 are erected on this tract.

The Reynolds property, adjacent to the Main Campus, was acquired in 1948. It consists of approximately $4\frac{1}{2}$ acres on which are located a large stone house, and garage.

The Main Campus

The major buildings of the College are located on the Main Campus, a tract of 12.5 acres. The number and variety of its magnificent old trees make West Chester one of the more attractive eastern colleges. Several recent classes have added much to the beauty of the campus with generous gifts of trees and shrubs.

Wayne Field

West of Main Campus is located Wayne Field, a tract of about 20 acres, which is used for the men's athletic activities. It includes a quarter mile running tract with 220 yard straightaway, six tennis courts, and fields for soccer, football, and baseball.

Women's Athletic Field

South of the Main Campus an extensive tract provides for the athletic activities of the women of the college. On this tract are located nine tennis courts and fields for hockey, soccer, softball, archery, and volley-ball. Every woman student of the College has an opportunity to engage in one or more of these sports.

Philips Memorial Building

This building is a memorial to the late Dr. George Morris Philips, a former principal of the school. It contains an auditorium with a seating capacity of approximately two thousand, executive offices, and recreation rooms for faculty and students. It also houses the well-known Philips autographed book collection in the beautiful library which bears the donor's name.



PHILLIPS MEMORIAL

Main Building

This is a four-story building of green stone which is used as the main Women's Dormitory. It has a basement equipped with laundry and pressing facilities for students. On each floor are bathrooms with modern toilet accommodations; an elevator makes all floors easily accessible. A comfortable lobby affords opportunity for friendly get-togethers, informal teas, and after-dinner coffees. In addition, there are five smaller social rooms, artistically furnished. The dining room, which accommodates both men and women students, is in charge of a trained dietitian.

Freshman Hall

Old Recitation Hall, the former classroom building, has been remodeled and is now used as a dormitory for Freshmen women. Over one hundred students are housed in this building.

The College Book Store is located on the ground floor at the north side and the College Post Office is on the same floor on the south side.

Wayne Hall

This is a modern, well-equipped dormitory for men. It is built of green stone, is three stories high, and accommodates 156 men.

President's Residence

The home of the President of the College, a recently renovated Chester County farm-house, is located on East Rosedale Avenue.

Anderson Hall

This building was first occupied in 1941. It has special rooms for speech, reading, and psychology clinics, special up-to-date equipment and laboratories for the science department, large recreation and study rooms for day students, and offices for faculty members. It contains a full complement of well-equipped classrooms.

Francis Harvey Green Library

The college library, built in 1902, was completely remodeled in 1938-1941, and in 1947 was dedicated to Dr. Francis Harvey Green, former head of the English Department. Some of its special features are the open-shelf reserve room, the curriculum laboratory, the recreational reading room, and conference rooms. In addition to the reference and periodical rooms, there is an attractive juvenile room, used by children from the Demonstration School as well as by college students.

The library now contains about 50,000 volumes and receives over 325 magazines and newspapers. There is also a collection of about 9600 mounted pictures and one of pamphlets and clippings numbering about 6300.

The staff of the library consists of three trained librarians, a clerical assistant and a number of student assistants.

Lessons in the use of the library are given to all entering students.

Gymnasiums

The College has two gymnasiums, one modeled after the Hemmingsway Gymnasium at Harvard; the other a newer gymnasium named for Dr. and Mrs. Clyde E. Ehinger, who were for thirty-four years at the Head of the Health and Physical Education Department of the College. Both buildings are modern in floor plans and equipment. The Ehinger Gymnasium is used by men and women students in the special Four-Year Health and Physical Education Curriculum, and by the other men of the College. The older gymnasium is used by the other women students of the College.

Demonstration School

This is a substantial, well-equipped building which houses a kindergarten and the first six grades of the elementary school.

Infirmary

This building houses the student health service and an infirmary. Its equipment is modern and adequate. The staff consists of physicians on call and two trained nurses.

THE PURPOSE AND AIM OF THE STATE TEACHERS COLLEGE AT WEST CHESTER

A teachers college is a state, municipal, or incorporated private institution, or an independent unit of a recognized college or university, which has at least one four-year unified curriculum; which is devoted exclusively to the preparation of teachers; which has legal authority to grant a standard bachelor's degree; which has granted and continues to grant such degrees; and which requires for admission the completion of a standard four-year secondary school curriculum, or equivalent training.

The State Teachers College at West Chester, being distinctly a professional school, devotes itself to the preparation of teachers for the public schools of the Commonwealth. It enrolls only those who

are fitted by character, native ability, and personality to be teachers of children. The courses offered are designed to give, in general, the necessary specific knowledge. The organization of class work and social life in the school aims to develop the personal qualifications essential for high grade teaching. A well-trained, experienced teaching staff strives to inculcate a sound philosophy of education and a thorough familiarity with the best modern practices.

In order to provide a more tangible working basis for the administration of the College, several basic assumptions have been agreed upon:

1. The primary purpose of a teachers college is to develop individuals who are well suited to the profession of teaching.
2. A secondary, but very important, function of the teachers college is to contribute to the advancement of educational thought and practice in the area which it serves.
3. The effective achievement of these purposes, requires a comprehensive plan of action so that no important phase of the responsibility of the college is neglected.
4. Such a plan of action in order to achieve the primary purpose of the college must be so integrated around necessary areas of personal and professional development that the experiences of the individual shall be seen as a unit.
5. An educationally sound program of action must enable every member of the college community—faculty and administrative personnel as well as the student—to engage in activities that lead to his or her continued growth along broadly social lines as well as in his or her field of special interest.

COLLEGE COMMUNITY ORGANIZATION AND ADMINISTRATION

Based upon the belief that all who share in the advantages of the college community should join in the responsibility of government, a college community has been conceived whereby faculty and students co-operate as fully as possible for the mutual advancement of the college program.

A number of achievement goals for each college year has been set up as tentative guides for a program of college life, subject to constant modification to meet new trends and needs. These goals cover the areas of administration, instruction, student life and personnel, community and service area relationships and teacher training.

These goals are achieved through a series of committees and coordinating agencies. The Executive Committee is an advisory group of faculty, aiding the President of the College in formulating and executing the general administrative policies of the institution. It is composed of the officers of administration and the heads of departments.

The standing committees represent both faculty interests and faculty-student interests. They are the Faculty Executive committee and the committees on Admissions, Personnel and Guidance, Scholarship, Student Life and Activities, Athletics, and Student Teaching and Placement.

Student Government

Students elect their councils, and the councils, working with the deans, co-operate in the government of the College.

Chapel and Assembly Programs

Throughout the year entertainment is provided for the students in the form of special chapel and assembly programs, lectures, concerts, recitals, and plays.

All-Star Entertainment Course

An All-Star Entertainment Course brings to the campus each year distinguished lecturers and artists of the highest rank in music, drama, and the dance. These entertainments are available to the students at a very small cost, which is covered by the Student Activity Fee. The College has been greatly aided in this project by the cordial cooperation received from the citizens of West Chester, members of the faculty, and students of the College. These entertainments are held in the Philips Memorial Auditorium. Among the attractions have been Lawrence Tibbett, Marian Anderson, John Charles Thomas, Grace Moore, Bidu Sayao, Helen Traubel, Mario Berini, Alexander Kipnis, Christopher Lynch, Albert Spaulding, Jascha Heifetz, Zino Francescatti, Mrs. Franklin D. Roosevelt, Eve Curie, Anne O'Hare McCormick, the Joos Ballet, Svetlova, Paul Draper and Larry Adler, Luboschutz and Nemenoff, Appleton and Field, the Rochester Philharmonic Orchestra, the Cleveland Symphony Orchestra, the National Symphony Orchestra, the Baltimore Symphony Orchestra, Risë Stevens, Columbus Boychoir, Margaret Webster's Shakespearean Company in *Macbeth*, and Igor Gorin.

Musical Organizations

The College has the following well-developed musical organizations:

1. TWO COLLEGE BANDS: THE CONCERT BAND AND THE MARCHING BAND.

Membership in these organizations is determined by the student's qualifications, regardless of curriculum.

2. THE CRITERIONS.

The Dance Band of the College consists of ten or more men, carefully selected, who furnish the music at social functions of the College.

3. THE SYMPHONY ORCHESTRA.

Membership in this organization is determined by the student's qualifications, regardless of curriculum.

4. THE COLLEGE CHOIR.

A mixed chorus consisting of junior and senior women and all men of the Music Curriculum, meeting in two sections, the one devoted to acquiring the technique of choral singing, the other spending more time in preparation of choral works for performance. Classification as to section is determined by the need of the student.

5. THE JUNIOR CHORUS.

All freshmen and sophomore women enrolled in the Music Curriculum are required to take this course.

6. COLLEGE WOMEN'S GLEE CLUB.

Voices are carefully chosen from women of the Elementary, Secondary, and Health Education groups for this club.

7. THE SINFONIETTA.

The Sinfonietta is a group of about twenty-five outstanding players chosen from the Symphony Orchestra. It was organized to bring before the College and the community compositions written especially for small orchestra.

8. OTHER MUSICAL ORGANIZATIONS.

The Music Club and Chamber Music Groups contribute to the wealth of fine music on campus.

Intercollegiate Athletics

It has become recognized by educators and the public alike that athletics are a part of general education because they provide situations that are akin to life experiences, and as such, are conducted with the purpose of developing the educational values which grow out of them.

With this in mind, the College Administration has set up an organization for the control of athletics; it has provided facilities, built schedules, and furnished instructors for the purpose of filling these educational needs.

Sports such as football, baseball, basketball, soccer, track, swimming, tennis, gymnastics, lacrosse, golf, and cross-country, are conducted for the purpose of providing our young men with activities that not only will prove beneficial to their health but also will give them a training which will be valuable when they are called upon to coach these sports.

It is the policy of the College Administration first, to provide a variety of sports, as indicated above, in order that as many young men as possible may participate in the activity which interests them most and in which they may achieve a high degree of personal skill; second, to provide eligibility rules that are just and sensible, yet will insure good scholarship; third, to provide schedules which are in our college class, yet are in keeping with the traditions and standing of our College; fourth, and finally, to give athletics their rightful place in our educational program of training teachers so that they will function properly in the life of the student body, but will not assume an importance out of all proportion to their value.

The State Teachers College at West Chester is a member of the National Collegiate Athletic Association, the Middle Atlantic States Collegiate Athletic Conference, and a charter member of the Eastern College Athletic Conference. In addition, West Chester conforms to the eligibility standards set by the Board of Presidents of the Pennsylvania State Teachers Colleges.

The athletic program at West Chester provides adequate player and spectator opportunities. Facilities and equipment are of the best. All team coaches are regular members of the faculty.

Intramural Athletics

An athletic program cannot be justified educationally if it is confined to intercollegiate competition alone. There must be provision for all students, so the policy of the College Administration is to expand this part of the program for both men and women, in order that a variety of activities may be supplied for all of our students. Such sports as touch football, soccer, tennis, track, speed ball, soft ball, and volley ball are organized and conducted for the men students.

Women's Recreation Association

Intramural athletics for women are conducted by the Women's Recreation Association for the social, physical, and recreational benefits of the women students of the College. Its governing council consists of the club officers and sports managers and one faculty adviser. Its program provides a wide range of activities including the modern dance, clog and tap dancing, hockey, archery, volley-

ball, swimming, lifesaving, tennis, hiking, basketball, softball, badminton, table tennis, and bowling. In addition the W.R.A. sponsors recreational evenings when both men and women students have opportunity to participate in a social dancing class, to engage in roller skating, and to join in folk and old fashioned square dancing.

Student Health Service

The Board of Trustees has authorized and sponsored the establishment at the College of a Student Health Service. It is felt that the ideal way of handling health problems is through an official health organization designed for this purpose. Such an organization is especially important in a teacher-training institution and serves as a vital link in the chain of public health teaching. The teacher must know what health means and also the procedures by which it may be obtained.

The College maintains a completely modern and efficient Student Health Service. A physician and two graduate nurses are on daily duty during the college year in the Infirmary where every facility is available for the care of the student's health.

In case of serious illness, a student will:

1. Be removed to one of the two local hospitals after notification of the parents or guardian, or,
2. Be hospitalized at the Infirmary under the care of a special nurse whose charges will be paid by the student or responsible person, or,
3. Be removed by parents or guardian to his home, and be attended by private physician until recovery is complete.

The purpose of the Student Health Service is two-fold; first, to guard the health of the student while in college; second, to develop in prospective teachers the proper scientific health attitudes and habits. This service is provided without charge. Students are urged to avail themselves of the facilities of the Student Health Service and to be individually active in preserving the general good health of the college group.

Students are advised that, after the initial office consultation and first aid treatment, subsequent treatments will be given by or under the advice of a physician of the student's choice. All expenses for medicine and treatment by the physician of the student's choice will be borne by the student. The physician of the student's choice may attend the student at the infirmary.

Official health certificates required for the employment of teachers in the Commonwealth are issued only when a physical examination has been made, including chest X-ray. Where the examination has been made outside the College Health Service, the physician who made the examination will be expected to sign the certificate.

Placement Service

The State Teachers College at West Chester maintains a well-organized and active Education Placement Service. The Placement Director has general charge of the service. He is assisted in this work by the heads of special curricula and by the Committee on Placement composed of the Dean of Instruction and Supervisors of Student Teaching.

Members of school boards, superintendents, supervising principals, or others who are in need of trained teachers, are requested to make application to the Placement Director as early as possible. The Placement Service is in a position to send out thorough and adequate information concerning each of the graduates of the College. This material is available to any school official who desires the information in connection with an application made by one of our graduates. The information covers scholastic standing, a comprehensive evaluation of the individual's student teaching experience, and general evaluations of personality, character, competency, and professional potentialities by members of the individual's major and minor departments together with a definite statement compiled by the graduate himself.

Graduates of the State Teachers College at West Chester are asked to keep in touch with the Placement Director in order that they may be recommended for better positions demanding experience. Graduates are also asked to keep the office informed of vacancies so that these positions, in turn, may be brought to the attention of teachers not placed.

Classification of Students

Students in the College are classified according to the number of semester hours of credit which they have earned:

Freshmen.....	31 credits or less
Sophomores.....	32-63 credits inclusive
Juniors.....	64-95 credits inclusive
Seniors.....	96 credits or more
Special.....	Those who have earned a college degree or are so classified for other reasons.

Marking System

The marking system now in force in the State Teachers College at West Chester provides that the grading be designated by letters as follows:

<i>Grade—Interpretation</i>	<i>Percentage Equivalents</i>	<i>Quality Points</i>
A —Excellent	A —93-100	3
B —Superior	B —85- 92	2
C —Average	C —77- 84	1
D —Passing	D —70- 76	0
F1—Failure	F1—69-50	—1
F2—Failure	F2—49 or Lower	—2

PERCENTAGE EQUIVALENTS:

For those who prefer to think of the grading in terms of figures, it has been determined that each letter represents the range of per cents shown in the second column.

QUALITY POINTS:

The quality points indicated in the third column are allowed for each semester hour of work. Thus, the number of quality points earned in a three-credit course with a grade of "A" equals 3 (the number of credits) times 3 (the number of quality points allowed for an "A") or 9. Quality points are used to determined averages.

EXPLANATION:

The grading system provides that the "C" grade be interpreted as the average accomplishment; the "B" grade as accomplishment superior to the average, and the "A" grade very superior or exceptional work. The "D" grade represents accomplishment inferior to the average and indicates the lowest type of work that will be accepted as of passing grade. The "F" grade represents that accomplishment wherein the quality of work done by a student is below that represented by the "D" grade or 70 per cent. A grade of "F" implies that the course so graded must be repeated by the student.

PROVISIONS:

If because of personal illness covering two or more consecutive weeks, a student is not able to meet the requirements of any course at the close of a semester a grade of "I" may be assigned by the instructor. This grade would indicate that the work is incomplete. This work must be completed satisfactorily by the end of the ninth week of the semester following the giving of this grade. Failure to meet this requirement will result in the "I" grade being changed to an "F" on the permanent record card. In no case, should a student be graded "I" in any course when the cause of incomplete work is

irregular attendance, negligence, absence from final examination or inability to do college grade work.

When a student fails a course by a margin so close that the instructor believes that a re-examination will result in a passing grade, the student may be graded "E". In all cases where an "E" grade is assigned, the student must take the re-examination by the end of the ninth week of the semester following the giving of this grade. The final grade for an "E" (re-examination privilege) is "D". Failure to meet this requirement will result in the "E" grade being changed to an "F" on the permanent record card.

Reports to Parents

The office of the Dean of Instruction will mail a report of each student's grades to his parents or guardian after the close of each semester.

Dean's List

The Dean's List is issued after the close of each semester and contains the names of those students who have earned an average of "B" or higher for the semester.

Honor Roll

The Honor Roll contains the names of those students who for the first seven semesters have maintained a record of "B" or better.

Scholarship Requirements

A student admitted to the State Teachers College at West Chester must show that he has the capacity to do academic and professional work of college grade and that he is in accord with the ideals of teacher training.

Residence Requirements

One year of residence is required for graduation from any four-year curriculum. Graduates of any two-year normal school curriculum are required to spend at least one additional year in residence to be eligible for a degree.

Academic Probation and Dismissals

Students who earn a grade average of less than "C" during a semester will automatically be placed on academic probation for the following semester in which they are in attendance.

Students who earn a grade average of less than "C" during a period of academic probation will be dismissed from the College.

Full-time students (those who carry 14 semester hours or more of credit) who do not pass at least ten semester hours of work during a semester, will be dismissed from the College.

Class and Chapel Attendance

Regular and punctual attendance at all classes and chapel exercises is required. Student absences from classes in excess of ten per cent of class meetings is considered sufficient reason for the assignment of failing grades.

Absence from chapel without valid excuse is sufficient reason to make the student liable to suspension from the College.

Withdrawals from College

Students should immediately notify the Dean of Instruction of their withdrawal from the College. Should a student fail to comply with this requirement, the administration will, after ten days of unexplained absence, declare the student not a member of the College. The date on which his connection with the College terminates will be the day on which he last attended classes.

When a student discontinues his work at the College, either for illness or any other reason, he must notify the Dean of Instruction as soon as possible, otherwise he will receive marks of "F" in each of his courses on his permanent record card. This will result in difficulty in re-entering the College or in securing admission to another institution.

Dismissals from College

Administrative officers and the student councils may make recommendations to the President for suspension and dismissal. No student shall be suspended or dismissed from the College except upon the approval of the President.

Student Class Load

The regular student class load is 15-17 hours of credit per semester. To carry more or less than this number, a student must secure the approval of the Dean of Instruction.

Full-time Students

Full-time students are not permitted to carry less than 14 semester hours of credit.

Graduates

A student will be recommended for graduation when all the requirements for his curriculum have been met. Certificates will not be issued until all bills and obligations to the College have been met.

The Alumni


The West Chester State Teachers College alumni number over twelve thousand and their devotion to the College is marked. The annual meeting held at the College just before Commencement is well attended and active branch organizations hold meetings at the following places: Allentown, Atlantic City, Bethlehem, New York City, Pottsville, Reading, and York. The Tri-County organization consists of graduates living in Delaware County, Montgomery County, and Philadelphia.

ADMISSION TO THE COLLEGE

The State Teachers College at West Chester, Pennsylvania, has always maintained high scholastic standards and has prided itself upon preparing teachers with fine ideals and satisfactory professional training. For the past few years it has been necessary to raise the entrance requirements for those students wishing to pursue their studies here. The Administration of the College believes that only the best graduates of our high schools should be encouraged to enter the teaching profession, those graduates being first fully informed of their responsibility and ready to assume it. The children of the Commonwealth deserve nothing less than the best equipped teachers for their instructors. To this policy the Department of Public Instruction has committed itself. In furtherance of the policy, this College has adopted the following minimum requirements for those who wish to pursue professional work leading to entrance into the teaching profession of the Commonwealth. Applicants for admission to the College should carefully note these requirements and should communicate with the college authorities in the case of doubt as to the exact meaning of the regulations.

- I. Candidates for admission must satisfy the following requirements:
 - A. General scholarship as evidenced by graduation from an approved secondary school or institution of equivalent grade, or equivalent preparation as determined by the Credentials Bureau of the Pennsylvania Department of Public Instruction, and *ranking in the upper half of the class at graduation*. Candidates for admission who lack this rank at graduation will be required to present further evidence of fitness.
 1. Applicants ranking in the upper half of their graduating class in secondary school may be admitted on certificate without further evidence of general scholarship.

2. Applicants who do not rank in the upper half of the graduating class may be admitted on probation, provided:
 - a. They are recommended by their secondary school principals as being able to do creditable college work;
 - b. Appraisal of the detailed secondary school record indicates to admission authorities of the College that the candidate can do satisfactory college work;
 - c. A rating satisfactory to the College authorities is made on tests administered at the College.Applicants satisfactorily meeting requirements (a), (b), and (c) above may be admitted for one semester on probation. At the end of the probationary period, such students will be required to withdraw from the College unless they meet the standard of scholarship.
 3. Foreign languages, mathematics, and science are not required for admission except as listed under Special Requirements for Elective Fields (see Part V).
- B. Character and appropriate personality as shown by estimates by secondary school officials of the candidate's trustworthiness, initiative, industry, social adaptability, personal appearance, and sympathy.
- C. Health, physical vigor, emotional stability, absence of physical defects that would interfere with the successful performance of the duties of a teacher and absence of predisposition toward ill health as determined by a medical examination at the College.
1. All applicants for admission shall present a certificate of examination signed by a physician legally qualified to practice medicine in the Commonwealth of Pennsylvania. Forms for the examination will be furnished by the College. In addition, a complete medical examination for all students is made at the College at the beginning of each year in accordance with a requirement of the American Association of Colleges for Teacher Education.
 2. Applicants may be rejected for the following reasons: (a) incurable defects or diseases as of the heart, lungs, kidneys, digestive system, nervous system, including hysteria, epilepsy, nervous instability, skin, organs of the special senses, thyroid; (b) defective vision of marked degree; (c) permanently impaired hearing;

- (d) marked speech defects; (e) unsightly deformities; (f) marked obesity. Students with remedial defects may be accepted on condition that immediate treatment be undertaken for removal of these defects.
- D. Normal intelligence and satisfactory command of English as shown by ratings on standard tests. The tests to be used will be prescribed each year by the Board of Presidents and will be uniform for all State Teachers Colleges.
- E. A personal interview with particular attention to personality, speech habits, social presence, expressed interests of the applicant, and promise of professional development.
- II. A student who is not a citizen of the United States is ineligible to receive either a college diploma or a teacher's certificate and is therefore ineligible for admission to the College.
- III. Special Requirements for All Candidates for Admission to the Four-Year Curriculum in Music:
-  Special attention will be given to the promise of professional development and musical ability of the candidate as shown by:
- A. The ability to sing songs with acceptable voice and interpretation.
- B. The ability to sing hymns and folk tunes at sight with a fair degree of accuracy and facility, using both words and syllables.
- C. 1. Applicants whose major instrument is piano must give evidence of mastery of fourth grade material.
2. Applicants whose major instrument is other than piano must give evidence of mastery of second grade material, or, lacking this requirement, should demonstrate sufficient musical ability to remedy this deficiency.
- D. The abilities called for in A, B, and C above will be determined by special tests* in sight reading, ear training, harmony, voice, piano, and musical instruments.
- IV. Special Requirements for All Candidates for Admission to the Four-Year Health and Physical Education Curriculum:
- A. The student must have actively participated in at least three types of physical activity during his secondary school career. These activities should include such types as football, basketball, baseball, soccer, hockey, tennis, swimming, and the regularly organized work in physical education or gymnasium classes.

*These tests are administered at stated times during the spring and summer. Candidates will be notified by the Registrar as to when they shall appear.

- B. The student must satisfactorily pass the physical efficiency tests* set up by the Health and Physical Education Department.

V. Special Requirements for Elective Fields:-

- A. Foreign Languages.
 - 1. To elect French, students must present two high school units of French.
 - 2. To elect Latin, students must present three high school units of Latin.
- B. Mathematics.
 - 1. To elect mathematics, a student must present three high school units of mathematics of which units, algebra and plane geometry must have been taken in the senior high school.
- C. Science.
 - 1. To elect science, a student must present one unit in physics and one unit in chemistry.

Evidence of Character

All applicants for admission shall present evidence of good moral character and ideals characteristic of the teaching service.

Evaluation of Credentials

Credentials of all students entering the State Teachers College on the basis of an approved secondary school preparation are evaluated by the College; students not having an approved preparation or students whose preparation is irregular, shall have their credentials evaluated by the Credentials Bureau of the Pennsylvania Department of Public Instruction.

Evaluation of credits cannot be made on registration days. This should be attended to prior to that day. The State Teachers College at West Chester will assist students if credentials are submitted early.

Graduates of Junior-Senior High Schools

Graduates of a senior high school in a district maintaining an approved junior-senior high school organization will be admitted on twelve units† of preparation earned in grades ten, eleven, and twelve.

*These tests are administered at stated times during the spring and summer. Candidates will be notified by the Registrar as to when they shall appear.

†A unit represents not less than 120 sixty-minute periods of prepared work or the equivalent.

Irregular Entrance Qualifications

Graduates of approved two-year high schools are entitled to not more than eight units of credit, and graduates of approved three-year high schools to not more than twelve units of credit toward the standard admission requirements; provided, however, that such students having irregular entrance qualifications may take examinations at the close of the school year in additional subjects taken in county superintendent's offices in all counties having such students. These examinations will be given under the direction of the Credentials Bureau of the Department of Public Instruction, under a co-operative plan adopted by the Board of Normal School Principals, January 15, 1926. In case of failure in a subject or subjects, the student, after additional study during the summer, may take a second examination in August at one of the teachers colleges or at any one of the centers where state examinations are regularly conducted.

Under this arrangement, students who complete the work of the four-year high school with a three-year rating, may take examinations in fourth-year subjects and, by passing them, thereby receive credit equivalent to that of a four-year high school; graduates of a three-year high school with a two-year rating may take examinations in third-year subjects for credits in three years of approved high school work. All inquiries should be addressed to the Credentials Bureau, Department of Public Instruction, Harrisburg, Pennsylvania.

Application for Admission

A student who desires to enroll for the semester beginning in September should make application by filling in the Preliminary Registration blank found at the back of this catalogue and sending it to the Registrar not earlier than October 1 of the preceding year. During February of the year in which admission is sought, complete application forms will be mailed to all persons who have filed a Preliminary Registration. The Registrar will continue to accept applications for admission, College facilities permitting, throughout the spring and summer months of the year in which admission is desired.

A student who desires to enroll for the semester beginning in January should make application between October 1 and December 15 by filling in the Preliminary Registration blank found at the back of this catalogue and sending it to the Registrar.

Admission of Students with Advanced Standing

RECORD OF PREVIOUS WORK.

Students who wish to enter West Chester State Teachers College and who have attended other institutions of collegiate rank shall request each institution attended to send an official transcript of work directly to the Registrar of the College.

ADVANCED CREDIT.

Advanced credit will be given for equivalent courses in accredited institutions of collegiate grade, but no student may be graduated and receive a degree without a minimum residence of one year.

Courses offered for transfer of credits will not be accepted if the grade for that course is the lowest passing grade of the institution assigning or giving the grade. If "D" is the lowest passing grade, courses so graded will not be accepted. If 70 is the lowest passing grade, no course will be accepted which is passed with a grade under 75.

To be acceptable, transcripts of work done at other colleges or universities must show an honorable dismissal of the student. Persons who have been placed on academic probation at another college or university and those who have been dismissed from other institutions are not eligible for admission to West Chester State Teachers College.

STUDENT LIFE

Classification of Students

1. *Dormitory Students* are those who live in a college dormitory and take their meals in the college dining room. All dormitory students are required to eat in the college dining room.
2. *College House Students*, classed as *Resident Students*, are those who live in an approved off-campus residence and are required to take their meals in the college dining room.
3. *Day Students* are those who commute daily from and to the home of their parents or legal guardians. Those driving cars must register with the Dean of Men.
4. *Home Employment Students* are those who, with the permission of the Director of Personnel, work for their room and board in approved homes in the community of West Chester.
5. *Special Students* are those who do not qualify in any of the above classifications. They must have the approval of the

respective Deans for their living arrangements. These students, who have had a number of years of teaching experience, and who return for further work, will confer with the Dean of Women or Dean of Men concerning living arrangements.

The classification of all students is determined by the Deans of Women and Men. These deans advise on the living conditions of all students.

All *Dormitory* and *Resident Students* are required to eat in the college dining room. The President of the College may approve exceptions to the general rule in certain very rare cases.

Application for permission to eat out of the college dining room must be filed in the office of the President of the College two weeks before the opening of each semester. The College Health Service will review each application based on a health condition, and may recommend approval, when the family physician has submitted a detailed diagnosis with a laboratory report such as blood count, urinalysis, and basal metabolism test.

Any student granted permission to eat out of the college dining room may be required to live in an approved off-campus house.*

Housing

The College has 292 rooms for women and 78 rooms for men in the respective dormitories. Rooms are provided in off-campus houses for *Resident Students*. These rooms are inspected and approved by the Deans of Women and Men. *Resident Students* are under the same regulations as dormitory students.

Students who live in the college dormitories are provided with bed linens and counterpanes. All other bed furnishings and toilet necessities are provided by the students.

A student who accepts an assignment in any college dormitory at the beginning of a semester will be responsible for the payment of the room rent fee for the entire semester. A student admitted to a college dormitory after a semester begins will be responsible for the payment of the room rent fee for the balance of the semester on a pro-rated basis and for all Summer Sessions.

* * *The College infirmary must be furnished with a diet list prepared and signed by the family physician. This list should be made out in duplicate, one copy to be kept at the eating place of the student's choice and the other copy to be placed on file at the infirmary.

Laundry

The laundry of Dormitory Students *only*—to the extent of twelve plain pieces per week—is done in the College Laundry. All pieces sent to the laundry must be plainly marked with the owner's name. Name tapes sewed on articles of clothing constitute the best identification. A laundry bag should be owned and used by every student.

College Book Store

The College Book Store carries, in addition to books, a complete line of student necessities. This book store is operated as a student enterprise, the net receipts of which accrue to the benefit of the Student Activities Association.

EXTRA-CURRICULAR ACTIVITIES

The developing of the extra-curricular program, fitting it to the needs of the students, and co-ordinating its various phases into the whole of college living is the responsibility of the Director of Personnel. Questions of policy and regulations, the evaluation of the objective of an activity, and other problems are acted upon by a committee composed of faculty and students.

The program of extra-curricular activities at West Chester emphasizes four types of activities leading to individual and group development. The various clubs, organizations, activities, and responsibilities are grouped under one of the four headings according to type of development emphasized. The following indicates the four types together with some of the activities included in each phase:

Type A: Activities that center around college group life: activities of college community government and living, such as Students Activities Association Executive Board, Student Councils, Class Committees, Epicurean Club, Quad Angles, Student-Faculty Committees, Serpentine, Press Board, Little Theatre.

Type B: Activities that promote better professional development—that train for sponsorship and organization of "extra-class" programs in the public schools. The various departments of the College sponsor professional clubs, such as Association of Childhood Education, English, French, Geography, Mathematics, Music, Social Studies, Science, men's and women's sports activities for health and physical education students.

Type C: Activities that promote finer ethical values. These groups have organized a Council of Religious Clubs that plans for a unified program for the year as well as emphasizes ethical action as a united front; it is through united effort in this area that we may raise the standards of honor and character on the campus. The organizations in this group are Bible Study Club, Hillel Foundation, Newman Club, and Christian Association.

Type D: Activities that satisfy individual interests. These activities are those of hobby groups and include a long list, such as art, athletics, glee club, photography, phonograph, nature study, orchestra.

Extra-Curricular Requirements for Students

Each student is required to participate in the activities of a club for one semester of each of the four years on campus. The Extra-Curricular Activities Committee and the Personnel Department ask the co-operation of the students in taking advantage of the varied types of extra-curricular activities that are offered. In order to receive credit for participation in extra-curricular activities it is necessary to meet the minimum attendance requirement and to actively take part in the activities of the club or organization.

No student is permitted to hold more than one major office and one minor office in one semester. It is hoped that in this way it may be possible to spread opportunity and divide responsibility, thus develop leaders and discover latent abilities as well as continue to enjoy the services of those who are naturally inclined to direct affairs.

Students are urged to take into account the fact that their extra-curricular participation often has an important bearing upon their placement when seeking positions. Students should keep in mind not only the placement value of their extra-curricular program but also its cultural value.

PUBLICATIONS

QUAD ANGLES, the student newspaper, is published weekly by an undergraduate staff. Positions in the organization are open to any member of the student body with reporting or editing ability. A faculty member serves as adviser.

THE SERPENTINE is the college yearbook published under the direction of the Senior Class. This record of college activities of the year is edited by a student staff with a faculty adviser.

THE RAM'S HORN is a publication of the Varsity Club produced on the occasion of each home game of the football season. The staff is made up from the undergraduate body of the College aided by a faculty adviser.

THE HANDBOOK is published each year as an aid to incoming freshmen. It is prepared by a student staff with the advice of a faculty sponsor.

SCHOLARSHIPS

Samuel Martin Scholarship Bequest

This is a fund which was left by the will of Mr. Samuel Martin "to be used to defray a part of the expenses of persons of limited means who are preparing to teach . . . Persons who are assisted shall preferably be educated at the West Chester Normal School" (now State Teachers College). "Children of Friends, or persons in sympathy with Friends, are preferred." Persons wishing to obtain the benefits of this fund will inform J. Carroll Hayes, Esq., 121 North High Street, West Chester, Pennsylvania.

Theodore Presser Foundation Scholarship

A scholarship for music students is awarded by the Music Department, with the approval of the President of the College. The amount granted totals \$250.00 yearly, as approved by the Board of Trustees of the Presser Foundation. The award was first granted to West Chester in 1929. This scholarship is available to juniors and seniors in the music curriculum.

The Sarah H. Mellor Scholarship Fund of the Chester County Council of Parent-Teacher Associations

Mrs. Sarah H. Mellor was associated with the State Teachers College at West Chester as student, teacher, and member of the Board of Trustees. Her interest in education, in general, in children, and in youth found expression in her devotion to the work of the Parent-Teacher Associations, especially of those in Chester County. It is, therefore, fitting that the Chester County Council of Parent-Teacher Associations memorialize her through this Scholarship. A joint committee from the Chester County Council of PTA and the College will make the award annually to a Chester County student who is in attendance at the State Teachers College. This award of \$50.00 each year will be based on need, character, and ability.

York County Alumni Club Award

The members of this organization have established the Elsie O.

Bull Scholarship fund to be awarded each year by a Special Committee of Awards to a person from York County who is attending or will attend the State Teachers College at West Chester. Need, ability, and promise are the prerequisites necessary for consideration.

Schuylkill County Alumni Association Award

A fund has been created by this group to be awarded each year by the Scholarship Committee of the Club to a person from Schuylkill County who is attending or will attend the State Teachers College at West Chester. Need, ability, and promise are the factors considered.

Sensenig Memorial Scholarship

This scholarship is awarded annually to two juniors for excellence in mathematics.

State Scholarship

The State Department of Public Instruction offers a free scholarship of \$100.00 each year for four years to the student earning the highest score in the competitive examinations given in each county on the first Friday of May each year. This scholarship may be used at West Chester. The student should apply to his high school principal or county superintendent of schools for information and permission to take these examinations.

Friars Memorial Scholarship

This scholarship is in memory of all those West Chester men who lost their lives in World War II. The amount of the scholarship is to be \$100, annually awarded to the junior male student who has been selected on the basis of (1) high academic standing (2) need, (3) contribution academically, socially, or athletically, to the development and improvement of the College.

Delaware County Federation of Junior Women's Club Scholarship

A fund has been created by this group to be awarded by the Scholarship Committee of the Club to one or more upperclass students from Delaware County who are in attendance at the State Teachers College at West Chester.

Pennsylvania Congress of Parents and Teachers Incorporated

A \$50.00 Scholarship is awarded annually to a student by this organization on the basis of scholarship, need and promise.

LOANS

The College endeavors to aid needy and deserving students to take advantage of their educational opportunity. A student whose record is satisfactory in academic work and in respect to personal and community responsibility may feel that his application for aid will receive favorable consideration. Applicants apply at the Personnel Office for necessary forms.

Alumni Loan Fund

This is a fund which was created by the Alumni Association to aid needy students in their junior and senior years. The maximum loan is \$100.00 per year. Loans must be used exclusively for college expenses. Applicants must be good students and in need. Legal security is required. No interest is charged. Repayments begin at the rate of \$15.00 monthly after graduation.

Student Loan Fund

Emergency loans are made from this fund to be repaid within a year. The maximum amount loaned to any one student is \$50.00. Application forms may be secured at the Personnel Office.

Student Activities Association Loan Fund

The Student Activities Association, a student organization, has set aside \$4,000.00 as a fund to assist needy students through loans. Each application is decided upon its own merits by a committee. Application forms may be secured at the Personnel Office.

Everywoman's Club of Glenside Fund

A loan of one hundred dollars or less is available to a young woman from Abington or Cheltenham Township, Montgomery County, in her Junior or Senior year, who is recommended for such aid by the Dean of Women in the college attended. The loan may not exceed one hundred dollars in any one year or more than two hundred dollars to any one girl.

STUDENT HELP EMPLOYMENT

Applications for the various types of student employment are received after May first of each year. Appointments for the year are made about July 1st. Applications must be renewed each year.

Student Help Assistants

The College employs a limited number of students as helpers in some of the departments of the College; for example, the library, laboratories, and offices. These positions pay fifty cents an hour.

the amount earned depending upon the number of hours employed during a month. Part-time positions require twenty-five hours work per month and pay \$100.00 for the year; while full-time positions require fifty hours work each month and pay \$200.00 for the year. Most of these jobs require some special form of training or skill. The money earned must be used exclusively for college expenses and is available primarily for those who could not otherwise attend college. This money will defray from one-fourth to approximately one-half of the student's college expenses.

Student Waiters

The College employs each year a number of waiters for its college dining hall. Students thus employed are paid on an hourly basis and may earn from \$150.00 to \$250.00 for the year, thus defraying approximately one-third to one-half of their college expenses. Such positions are primarily available for those who could not otherwise go to college. The money thus earned must be used exclusively for college expenses.

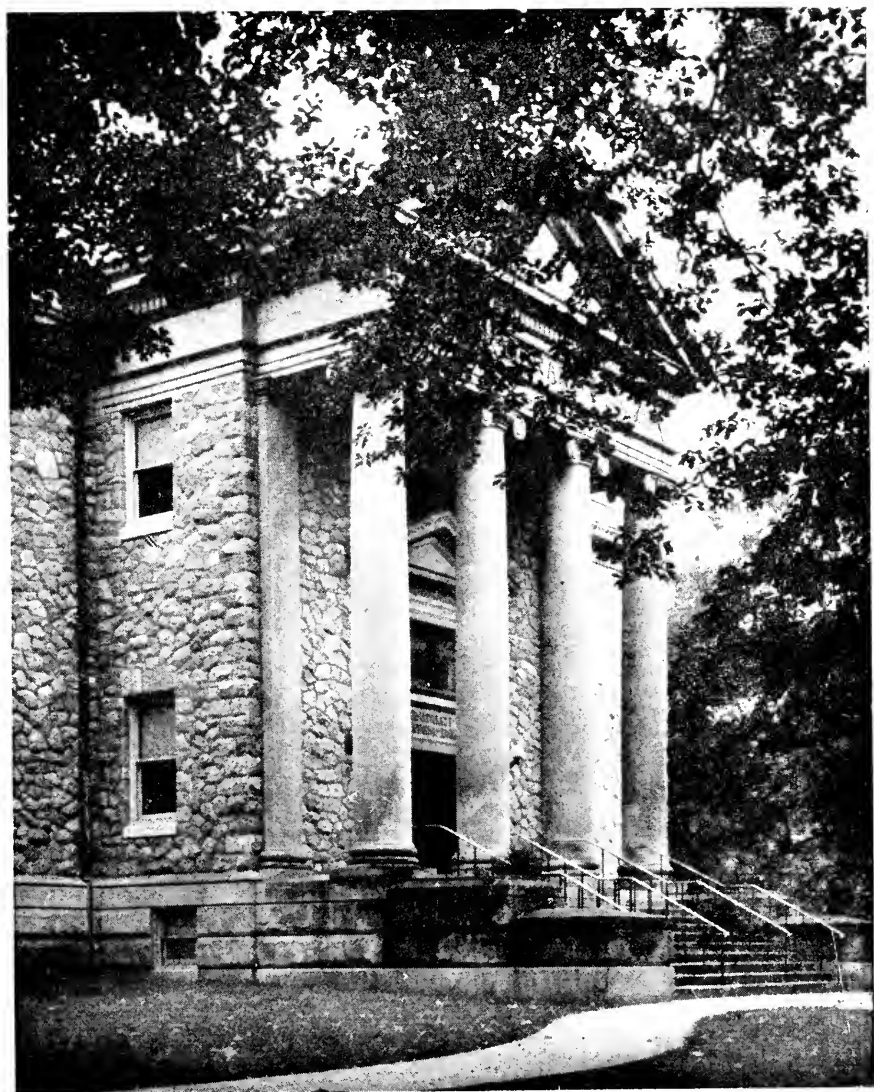
Opportunities for Earning Room and Board

Women students who need to earn the full cost of their board, room and laundry should make application for this type of position. Those who have had experience or training in home duties are most easily placed. The duties vary from caring for children and tutoring, to cooking, cleaning and the performance of general household duties. Girls live under conditions and regulations approved by the College and are encouraged to participate in all college activities. This work takes care of the \$360.00 a year charged for room, meals, and laundry of the student who might otherwise live in the dormitory. Those interested should write, after May first, for application forms to the Dean of Women. A personal interview is required by both the Dean of Women and the Housemother.

There are a few similar opportunities for men. Those interested should apply at the Personnel Office.

Part Time and Odd Jobs

The Personnel Office offers to assist students who wish to earn money toward their college expenses. Students may register for such part time work or odd job work as may come to this office from the campus or community. While the Personnel Office makes every effort to obtain places for those who wish employment, it advises against depending upon this source for any regular or dependable income. The opportunities range from a few dollars to nearly \$200.00 for the college year, with an average of about \$20.00. Students who enter college with training in some special field are able to earn more than those with little or no training.



FRANCIS HARVEY GREEN LIBRARY

EXPENSES

A. UNIFORM FEES*

†

1. Contingent Fee-

- a. A contingent fee for each student is charged each semester as follows:

Elementary Curriculum	\$45.00
Secondary Curriculum	45.00
Health and Physical Education Curriculum	63.00
Music Education Curriculum	90.00
- b. Students taking seven or less semester hours shall pay at the rate of \$7.50 per semester hour. Students taking more than seven hours shall pay the regular contingent fees, provided that the regular contingent fees for special curricula shall be pro rated on the basis that the number of semester hours taken is to eighteen semester hours.
- c. Students taking extension courses shall pay at the rate of \$7.50 per semester hour, provided that the regular fees for special curricula shall be pro rated on the basis that the number of semester hours taken is to eighteen semester hours.
- d. The President of the College may, at his discretion, authorize payments for not less than one month in advance by worthy students.

2. Fee for Out-of-State Students

Students whose residence is out-of-state will be charged a fee of \$7.50 per semester hour. Out-of-state students carrying the regular sixteen hour semester load will pay \$120.00 each semester. In addition, students enrolled in the Health and Physical Education and Music Education Curricula will be charged \$18.00 and \$45.00 respectively.

3. Housing Fee

- a. Housing rate for students:

The housing rate for students is \$180.00 per semester. This includes room, meals, and limited laundry during the time the College is officially in session (excludes holidays and vacations).

*The acceptance of a student is for a semester. Parents or guardians who are providing for the expense of a student at the College should understand that their financial obligations are for a full semester. Fees are subject to change without notice.

†This fee covers registration and keeping of records of students, library, student welfare, health service (other than extra nurse and quarantine), and laboratory facilities.

- (1) An additional charge of \$9.00 per student will be made each semester for rooms with running water.
 - (2) A student may, at the discretion of the President of the College, occupy a double room alone by paying an additional \$36.00 fee each semester.
 - (3) For the purpose of meeting the requirements of those college students who live in off-campus rooming houses but board in the college dining room, the housing rate will be divided, \$2.00 for room and laundry and \$8.00 for table board.
 - (4) No reductions in the rate are to be made for the absence of students who go home for a few days at a time, nor for laundry done at home.
 - (5) Students not living in the college dormitories but living in houses approved by the College will be responsible for their own laundry.
- b. Housing rates for employees other than those included in the State Classification Schedule (faculty, clerks, etc.) are \$11.00 per week, divided \$8.00 for meals and \$3.00 for room and laundry.
- c. The rate for separate meals is:
- | | | | | | |
|-----------|--------|-------|--------|--------|--------|
| Breakfast | \$.45 | Lunch | \$.55 | Dinner | \$.75 |
|-----------|--------|-------|--------|--------|--------|
- d. The President of the College, may at his discretion, authorize payments for not less than one month in advance by worthy students.

4. Damage Fee

Students will be responsible for damages, breakage, loss, or delayed return of college property. The rooms are fully equipped for students at entrance. Any damage done to furniture, furnishings, or buildings beyond that which comes from use, will be charged to students. At the opening of the year all necessary electric lamps are furnished free. Thereafter, students pay for extra light bulbs. If damage results from using appliances other than those provided by the College, a proportionate amount will be charged to all students accountable.

5. Infirmary Fee

For minor illness, boarding students are charged \$1.00 for each day after the third day in the College Infirmary. This charge is exclusive of the fees of physicians, the expenses of employing trained nurses, and the costs of medicine, for all of which the students or the parents thereof are responsible. For the first three days no charge is made. In case of serious illness,

students are removed to a hospital where they will bear their own expenses.

Day students who are admitted to the Infirmary will pay board at the rate of \$2.00 per day. This charge includes the regular nurse and regular medical service, but does not include special nurse or special medical service.

6. Private Music Instruction Fees

- a. Students enrolled in the Music Education Curriculum do not pay extra fees for private instruction in voice, piano, band, or orchestral instruments. Such instruction is included in the contingent fee. There is no charge for the use of pianos for practice. A rental charge is made for the following:
 - (1) Pipe organ for practice one period per day, \$36.00 each semester.
 - (2) Orchestral instruments, \$6.00 per semester.
- b. Charges applicable to students in the Elementary, Secondary, or Health and Physical Education Curriculum:
 - (1) Voice, piano, band, or orchestral instruments, \$24.00 each semester—for one lesson per week.
Pipe organ, \$42.00 each semester—for one lesson per week.
 - (2) Rental of piano for practice, one period per day, \$6.00 each semester.
Rental of pipe organ for practice, one period per day, \$36.00 each semester.
Rental of band or orchestral instruments, \$6.00 each semester.

7. Miscellaneous Fees*

- a. Degree Fee
A fee of \$5.00 must be paid by each candidate for a degree to cover the cost of the diploma.
- b. Record Transcript Fee
One dollar (\$1.00) will be charged for the second and each subsequent transcript of records.
- c. Late Registration Fee and Late Payments
A late registration fee of \$1.00 per day, not to exceed \$5.00, will be paid by students who do not register on the appoint-

*No student will be enrolled, graduated, or receive a transcript of his record until all charges have been paid.

ed registration day, except where pre-approval has been obtained from the President of the College. The same regulations shall apply to approved inter-semester payments.

B. DEPOSITS

Advance Registration Deposit

A deposit of \$10.00 must be made by all applicants as the final step in completing the admission process. This fee is not to be sent until the applicant receives a notice of acceptance to the College. It is a guarantee of the intention of the applicant to enter college for the term or semester designated. It is deposited with the State Revenue Department to the credit of the applicant's contingent fee. If, however, the applicant notifies the College at least *three weeks* before the opening of college that he is unable to enter, or if the applicant is rejected by the College, repayment of this deposit will be made by the College. Check or money order for this amount should be drawn to the Commonwealth of Pennsylvania, Harrisburg, Pa. The College is not responsible for currency sent in unregistered letters.

C. ADDITIONAL COSTS

1. Activity Fee

A fee to be determined by each institution will be collected from all students (except those noted below) and administered under regulations approved by the Board of Trustees through a co-operative organization. This fee will cover the cost of student activities in athletics, lectures, entertainments, student publications, et cetera. Students taking extension courses or regular session students taking less than seven semester hours may secure the benefits of the Activities Program by the payment of the Student Activity Fee. This fee, as determined and collected by the Student Activities Association of the State Teachers College at West Chester, is \$10.00 for each semester.

2. Books

Each student purchases his own books. These may be bought at the College Book Store. The cost of books for a student is approximately \$25.00 each semester.

3. Gymnasium Outfits

All Health and Physical Education men students are required to purchase athletic and gymnastic outfits costing approximately \$15.00 the first semester and \$15.00 the third semester. Health

and Physical Education women students are required to purchase gymnasium outfits costing approximately \$30.00.

All freshman women students other than those registered in the Department of Health and Physical Education are required to have a gymnasium outfit, including a blue suit, white sweat-shirt, blue socks, and white sneakers, which may be obtained in the stores of West Chester. The approximate cost of the outfit is \$7.00.

D. REPAYMENTS

1. Repayments will be made:

- a. In case of personal illness, the same being certified to by an attending physician, or for such other reasons as may be approved by the Board of Trustees, the amount of the housing and contingent fees paid by the student for the part of the semester which the student does not spend in college will be refunded.
- b. The advance registration deposit will be returned to an applicant provided he notifies the College not less than *three weeks* before the opening of the semester or term of his intention not to attend, or in case the applicant is rejected by the College.

2. Repayments will not be made:

- a. To students who are temporarily suspended, indefinitely suspended, dismissed, or who voluntarily withdraw from the College.
- b. Of the advance registration deposit or any part except where applicants give notice of their intention to withdraw at least *three weeks* before the College opens or when the applicant is rejected by the College.

SUMMARY OF COSTS PER YEAR

1. Students Enrolled in the Elementary or Secondary Curriculum:

a. Boarding at College

Contingent Fee.....	\$ 90.00
Activity Fee.....	20.00
Books (approximately).....	50.00
Room, board, laundry.....	360.00
	\$520.00

b. Day Students—Living at Home	
Contingent Fee.....	\$ 90.00
Activity Fee.....	20.00
Books (approximately).....	50.00
	<hr/>
	\$160.00
2. Students Enrolled in the Health and Physical Education riculum:	
a. Boarding at the College	
Contingent Fee.....	\$126.00
Activity Fee.....	20.00
Books (approximately).....	50.00
Room, board, laundry.....	360.00
	<hr/>
	\$556.00
b. Day Students—Living at Home	
Contingent Fee.....	\$126.00
Activity Fee.....	20.00
Books (approximately).....	50.00
	<hr/>
	\$196.00
3. Students Enrolled in the Music Curriculum:	
a. Boarding at the College	
Contingent Fee.....	\$180.00
Activity Fee.....	20.00
Books (approximately).....	50.00
Room, board, laundry.....	360.00
	<hr/>
	\$610.00
b. Day Students—Living at Home	
Contingent Fee.....	\$180.00
Activity Fee.....	20.00
Books (approximately).....	50.00
	<hr/>
	\$250.00

The College sends out bills twice a semester, once at the beginning of the semester, and again at the end of the first half of the semester. This divides the payments per year into four units. If special arrangements, other than the above are desired, the student should consult the Bursar of the College.

Checks for contingent fee and for room, board, and laundry should be drawn payable to the COMMONWEALTH OF PENNSYLVANIA. If U. S. Postal Money Order is used, it should be made payable at Harrisburg and to the Commonwealth of Pennsylvania.

The checks for the ACTIVITY FEE should be made payable to the **Student Activities Association at West Chester, Pa.**

No fees or deposits other than those specified above may be charged by a State Teachers College.

CURRICULA OFFERED AT WEST CHESTER*

1. A Four-Year Elementary Curriculum

This curriculum embraces the following specialized fields:

a. **Early Childhood Education.**

This curriculum is designed for four years of pre-service training in Kindergarten-Primary Education and leads to the degree of Bachelor of Science in Education.

b. **Intermediate Education.**

This curriculum is designed primarily for four years of pre-service training in Intermediate Education and leads to the degree of Bachelor of Science in Education.

c. **Rural Education.**

This curriculum is designed primarily for four years of pre-service training in Rural Education and leads to the degree of Bachelor of Science in Education.

2. A Four-Year Secondary School Curriculum

This four-year curriculum is designed primarily to prepare for teaching in the Secondary Field and leads to the degree of Bachelor of Science in Education.

3. A Four-Year Health and Physical Education Curriculum

This four-year curriculum is designed primarily for the preparation of supervisors and teachers of Health and Physical Education in public schools and leads to the degree of Bachelor of Science in Health Education.

4. A Four-Year Music Education Curriculum

This four-year music curriculum is designed primarily to prepare teachers and supervisors of Public School Music and leads to the degree of Bachelor of Science in Music Education.

*The curricula of the Pennsylvania State Teachers Colleges are now undergoing study with a view to revising them in the light of modern needs.

ELEMENTARY CURRICULUM

The following courses are required of all students who wish to be graduated from the Early Childhood, Intermediate, or Rural Curriculum.*

First Semester

	<i>Periods</i>	<i>Credits</i>
English I, including Library	4	3
Fundamentals of Speech	3	3
Biological Science I	4	3
Physical Education I	3	1
Education	3	3
Appreciation of Music	3	2
	—	—
	20	15

Fifth Semester

	<i>Periods</i>	<i>Credits</i>
U. S. History I	3	3
Teaching of Reading	3	3
Music I	4	2
Art I	4	2
Curriculum in Arithmetic	2	2
School Law	1	1
Elective	3	3
Physical Education V	3	1
	—	—
	23	17

Second Semester

English II	3	3
Principles of Geography	3	3
Biological Science II	4	3
Physical Education II	3	1
History of Civilization	4	4
Appreciation of Art	3	2
	—	—
	20	16

Sixth Semester

Ethics	3	3
Teaching of English, including Handwriting	4	3
Music II	3	2
Art II	3	2
American Government	3	3
U. S. History II	3	3
Physical Education VI	3	1
	—	—
	22	17

Third Semester

Literature I (English)	3	3
Economic Geography	3	3
General Psychology	3	3
Physical Science I	4	3
Elective	3	3
Physical Education III	3	1
	—	—
	19	16

Seventh Semester

Educational Measurements	2	2
Curriculum in Elementary Science	4	3
Visual Education	2	1
Children's Literature	3	3
Evolution of the American Public School	2	2
History of Pennsylvania	2	2
Elective	3	3
Physical Education	3	0
	—	—
	21	16

Fourth Semester

Literature II (American)	3	3
Principles of Sociology	3	3
Educational Psychology	3	3
Physical Science II	4	3
Elective	3	3
Physical Education IV	3	1
	—	—
	19	16

Eighth Semester

Student Teaching and Conferences	18	12
Curriculum Materials, Selection and Adaptation	4	3
	—	—
	22	15

*Sequence of courses subject to change for administrative reasons.

ELECTIVES IN THE ELEMENTARY CURRICULUM

Students enrolled in the State Teachers College may qualify for the degree of Bachelor of Science in Education by satisfactorily completing the basic elementary four-year curriculum and twelve semester hours of electives selected from approved courses offered at the College at which the degree is to be conferred.

Students desiring to specialize in Early Childhood Education (nursery school, kindergarten, grades 1, 2, and 3), Intermediate Education (grades 4, 5, and 6), or Rural Education (grades 1-6 or 1-8), shall be required to complete satisfactorily the basic four-year elementary curriculum and meet the following specific requirements for the field of specialization desired.

Early Childhood Education

	<i>Periods</i>	<i>Credits</i>
Early Childhood Education	3	3
*Student Teaching in grades below fourth	18	12
Curriculum Materials, Selection and Adaptation for Early Childhood grades	4	3
	<hr/> 25	<hr/> 18

Intermediate Education

	<i>Periods</i>	<i>Credits</i>
Teaching of American History and Government . . .	3	3
*Student Teaching in Intermediate Grades . . .	18	12
Curriculum Materials, Selection and Adaptation for Intermediate grades . . .	4	3
	<hr/> 25	<hr/> 18

*Three semester hours of the twelve required may be observation and participation in other age levels of the elementary field.

Rural Education

	<i>Periods</i>	<i>Credits</i>
Rural School Problems . . .	3	3
*Student Teaching under rural school conditions .	18	12
Curriculum Materials, Selection and Adaptation to rural schools or in grades 1-6 or 1-8 under conditions approximat- ing those in rural schools	4	3
	<u>25</u>	<u>18</u>

Electives may be chosen from the following:

	<i>Periods</i>	<i>Credits</i>
Child Adjustment	3	3
Child Psychology	3	3
Diagnostic and Remedial Instruction in Reading	3	3
Education for Family Living	3	3
Mental Hygiene	3	3
Safety Education	2	2
School Finance	2	2
Education of Exceptional Children	3	3
Teaching of Arithmetic	3	3
Geography Eastern Hemisphere	3	3
Geography Western Hemisphere	3	3
Teaching of Geography	3	3
Marriage and the Family	1	1

and courses in academic fields and special curricula approved at the college in which the student is registered; provided that to achieve a breadth of background, not more than six (6) semester hours may be selected from courses listed above and not more than six (6) semester hours may be selected from any one academic field of special curriculum except Speech, including Dramatics. In the field of science, Astronomy, Field Botany, Field Zoology, Ornithology and Plant Propagation are of special value beyond the required survey courses.

*Three of the twelve hours required may be observation and participation in the Early Childhood Education or Intermediate Education divisions.

SECONDARY EDUCATION CURRICULUM

The following courses are required of all students who wish to be graduated from the Secondary Education curriculum.* It is necessary to have one major field of at least 24 semester hours and one minor field of at least 18 semester hours. If the student desires, it is permissible to have two majors or one major and two minors:

First Semester

	<i>Periods</i>	<i>Credits</i>
English I, including Library...	4	3
Fundamentals of Speech.....	3	3
Biological Science I.....	4	3
Physical Education I.....	3	1
Education I.....	3	3
Appreciation of Music.....	3	2
	<hr/> 20	<hr/> 15

Fifth Semester

	<i>Periods</i>	<i>Credits</i>
American Government.....	3	3
Educational Measurements..	2	2
School Law.....	1	1
U. S. History I.....	3	3
Electives.....	7	7
Physical Education V.....	3	1
	<hr/> 19	<hr/> 17

Second Semester

English II.....	3	3
Principles of Geography.....	3	3
Biological Science II.....	4	3
Physical Education II.....	3	1
History of Civilization.....	4	4
Appreciation of Art.....	3	2
	<hr/> 20	<hr/> 16

Sixth Semester

Problems of Secondary Education.....	2	2
Electives.....	12	12
Physical Education VI.....	3	1
	<hr/> 17	<hr/> 15

Third Semester

Literature I (English).....	3	3
Economic Geography.....	3	3
General Psychology.....	3	3
Physical Science I.....	4	3
Electives.....	3	3
Physical Education III.....	3	1
	<hr/> 19	<hr/> 16

Seventh Semester

Evolution of the American Public School.....	2	2
Visual Education.....	2	1
Ethics.....	3	3
Electives.....	11	11
Physical Education.....	3	0
	<hr/> 21	<hr/> 17

Fourth Semester

Literature II (American).....	3	3
Principles of Sociology.....	3	3
Educational Psychology.....	3	3
Physical Science II.....	4	3
Electives.....	4	4
Physical Education IV.....	3	1
	<hr/> 20	<hr/> 17

Eighth Semester

Student Teaching and Conferences.....	18	12
Curriculum Materials, Selection and Adaptation....	4	3
	<hr/> 22	<hr/> 15

*Sequence of courses subject to change for administrative reasons.

AREAS OF CONCENTRATION IN THE SECONDARY FIELD

Students who wish to be certified in the Secondary Education Curriculum may choose major and minor fields from the following list: English, Latin, French, Social Studies, Geography, Mathematics, Biology, Chemistry, Physics, and General Science, except that no minor field is offered in General Science. Twenty-four or more hours in any one of the above fields are counted as a major (General Science requires thirty). Eighteen hours are counted as a minor. Students of the Secondary Education Curriculum should have one major and at least one minor.

English Field

(For complete description of the courses see pages 79-83)

	<i>Periods</i>	<i>Credits</i>
Required —18 semester hours		
English I and II.....	7	6
Literature I and II.....	6	6
English III.....	3	3
English Philology.....	3	3

Electives—

Eighteenth Century.....	3	3
Essay.....	3	3
Journalism.....	3	3
Modern Drama.....	3	3
Modern Novel.....	3	3
Modern Poetry.....	3	3
Nineteenth Century Novel.....	3	3
Pre-Shakespearean Literature.....	3	3
Romantic Period.....	3	3
Shakespeare.....	3	3
Short Story.....	3	3
Victorian Prose and Poetry.....	3	3
World Literature.....	3	3

French Field

(For complete description of the courses see pages 83-84)

The satisfactory completion of at least two years of preparatory French is a pre-requisite for admission to French I. Students who wish to select a minor or a major in French are advised to begin by taking French I the first semester of their Freshman year; they may have the regular Freshman schedule adjusted by making their desires known to the Dean of Instruction.

The courses in French are planned to satisfy

1. Students who wish to teach the subject.
2. Students in music who need work in French diction.
3. Students who wish to read the literary backgrounds of opera.
4. Students who desire to gain practice in rapid reading in critical or scientific material.

	<i>Periods</i>	<i>Credits</i>
Required —18 semester hours		
I. First Review Course; emphasis on oral work.	3	3
II. Second Review Course; emphasis on written work.	3	3
III. Nineteenth Century Readings.	3	3
IV. Outline Course in French Literature; this includes a study of the bibliography in the field of French.	3	3
V. Seventeenth Century French Classics; method of teaching.	3	3
VI. French Dramas and Novels; correlated with the literary background of the opera.	3	3

Electives—

VII. French Philosophers.	3	3
VIII. French Novel of Today.	3	3

Geography Field

(For complete description of the courses see pages 84-87)

General Statement

The geography of the last war is the core around which the various geography courses are developed.

	<i>Periods</i>	<i>Credits</i>
Required —18 semester hours		
Principles of Geography.	3	3
Economic Geography.	3	3
United States and Canada.	3	3
Geography of Europe.	3	3
Geography of Latin America.	3	3
Geography of Pacific Realm.	3	3

Electives

Cartography.....	3	3
Climatology and Meteorology.....	3	3
Commercial and Industrial Geography.....	3	3
Conservation of Natural Resources.....	3	3
Field Courses (to be approved).....	3	3
Geography of Pennsylvania.....	3	3
Global Geography.....	3	3
Historical Geography.....	3	3
Physiography.....	3	3
Teaching of Geography.....	3	3
Trade and Transportation.....	3	3

Latin Field

(For complete description of courses see pages 94-95)

The Latin courses are planned for those students who propose to become teachers of the subject, as well as for those interested therein in a more general way. The newest methods are discussed and evaluated and an opportunity is given to use these methods in the local high school. Attention is focused upon the Latin language and literature as they reappear in living languages and literatures, and upon Roman social and political customs as reflected in our daily lives.

A student may enter the Latin field if he has done three years of preparatory Latin. A student wishing certification should begin no later than the first semester of his Sophomore year, although he is advised to begin it as a Freshman.

Required—18 semester hours

	<i>Periods</i>	<i>Credits</i>
I. Ovid and Virgil.....	3	3
II. Livy.....	3	3
III. Cicero and Tacitus; "De Senectute" and "De Amicitia".....	3	3
IV. Horace.....	3	3
V. Plautus and Terence and Roman Civilization.....	3	3
VI. Survey Course in Latin Literature...	3	3

Mathematics Field

(For complete description of courses see page 95-98)

The Department of Mathematics is primarily organized to give prospective teachers of Mathematics training in the various areas of

the subject and also to give special attention to methods of presentation. A major in mathematics is defined as 24 semester hours. A minor is 18 semester hours of required courses. A major includes the 18 semester hours of required courses plus six semester hours of electives.

It is recommended that prospective teachers of mathematics in secondary schools enroll in this department during their freshman year.

	<i>Periods</i>	<i>Credits</i>
Required—18 semester hours		
College Algebra I.....	3	3
College Trigonometry.....	3	3
Analytic Geometry.....	3	3
Calculus I.....	3	3
Calculus II.....	3	3
Statistics.....	3	3

Electives—

College Algebra II.....	3	3
History of Mathematics.....	3	3
Spherical Trigonometry and Navigation....	3	3
Synthetic Geometry.....	3	3
Teaching of Junior and Senior High School Mathematics.....	3	3

Science Fields

Biology, Chemistry, Physics, General Science

(For a complete description of courses see pages 105-115)

For a major field not fewer than twenty-four semester hours of courses as outlined hereinafter shall be required and for a minor field not fewer than eighteen semester hours shall be required.

Biology

1. Students specializing in biology shall not take Biological Science I and II.
2. Instead of Physical Science I and II, students specializing in biology shall take Chemistry I and II.
3. For a major field the required courses listed below shall be completed and not fewer than twelve semester hours chosen from the elective courses. If biology is the minor field, the required courses shall be completed and not fewer than six semester hours from the list of elective courses.

4. Required—12 semester hours

	<i>Periods</i>	<i>Credits</i>
General Botany I (Flowering Plants) . . .	5	3
General Botany II (Non-flowering Plants) .	5	3
General Zoology I (Invertebrates)	5	3
General Zoology II (Vertebrates)	5	3

5. Electives

	<i>Periods</i>	<i>Credits</i>
Anatomy	5	3
Bacteriology	5	3
Ecology	5	3
Entomology	5	3
Field Botany	5	3
Field Zoology	5	3
Forestry	5	3
Heredity	5	3
Histology	5	3
Ornithology	5	3
Parasitology	5	3
Physiology I	5	3
Plant Propagation	5	3
Teaching of Science	3	3
Vertebrate Embryology	5	3

Chemistry

1. Instead of Physical Science I and II, students specializing in chemistry shall take Physics I and II.
2. Biological Science I and II or the equivalent number of hours in General Botany and General Zoology are required for students taking chemistry as the major field of specialization.
3. **Required—18 semester hours**

	<i>Periods</i>	<i>Credits</i>
Chemistry I (Inorganic)	6	4
Chemistry II (Inorganic)	6	4
Organic Chemistry I	6	4
Qualitative Analysis	7	3
Quantitative Analysis	7	3

4. Electives—

	<i>Periods</i>	<i>Credits</i>
Biological Chemistry	5	3
Industrial Chemistry	3	3
Nutritional Chemistry	5	3
Organic Chemistry II	5	3
Physical Chemistry	5	3

Physics

1. Students specializing in physics must demonstrate competence in mathematics adequate to carry advanced courses in physics.
2. Instead of Physical Science I and II, students specializing in physics shall take Chemistry I and II.
3. Biological Science I and II or the equivalent number of semester hours in General Botany and General Zoology will be required of students specializing in physics.

4. Required—15 semester hours

	<i>Periods</i>	<i>Credits</i>
Physics I.	6	4
Physics II.	6	4
Advanced Mechanics.	5	3
Electricity and Magnetism.	6	4

5. Electives—

	<i>Periods</i>	<i>Credits</i>
Aeronautics.	6	4
Astronomy.	5	3
Modern Physics.	5	3
Physical Measurements.	5	3
Radio Communications.	5	3

General Science

1. Thirty semester hours shall be required as a minimum for specialization in the field of general science and shall include courses in biology, chemistry, geography, mathematics and physics. The courses in geography for which credit may be counted toward a major in general science are listed under the Geography Department and include physiography, meteorology and climatology. For a description of these courses, see pages 84-87. For a description of courses in mathematics, see pages 95-98.
2. Students electing a teaching field in General Science shall not take Biological Science I and II or Physical Science I and II.
3. **Required**—28 semester hours

	<i>Periods</i>	<i>Credits</i>
Chemistry I (Inorganic).	6	4
Chemistry II (Inorganic).	6	4
General Botany I (Flowering Plants).	5	3
General Botany II (Non-flowering Plants).	5	3
General Zoology I (Invertebrates).	5	3

General Zoology II (Vertebrates).....	5	3
Physics I (Mechanics and Heat).....	6	4
Physics II (Electricity, Light, & Sound)	6	4

4. Electives—

	<i>Periods</i>	<i>Credits</i>
Advanced Mechanics.....	5	3
Astronomy.....	5	3
Bacteriology.....	5	3
Electricity and Magnetism.....	6	4
Field Botany.....	5	3
Field Zoology.....	5	3
Industrial Chemistry.....	3	3
Modern Physics.....	5	3
Nutritional Chemistry.....	5	3
Ornithology.....	5	3
Plant Propagation.....	5	3
Radio Communications.....	5	3
Teaching of Science.....	3	3

Social Studies Field

(For complete description of courses see pages 115-119)

Required—16 semester hours

	<i>Periods</i>	<i>Credits</i>
History of Civilization.....	4	4
United States History I.....	3	3
American Government.....	3	3
Economics.....	3	3
Sociology.....	3	3

Electives—

Comparative Government.....	3	3
Early European History.....	3	3
Evolution of Social Institutions.....	3	3
History of England.....	3	3
History of the Far East.....	3	3
History of Latin America.....	3	3
History of Pennsylvania.....	2	2
Industrial Relations.....	2	2
Introduction to Philosophy.....	3	3
Modern European History.....	3	3
Renaissance and Reformation.....	2	2
Social and Industrial History of the United States.....	3	3
Social Problems.....	3	3
Teaching of Social Studies.....	3	3
United States History II.....	3	3

HEALTH AND PHYSICAL EDUCATION CURRICULUM

All men students in the Health and Physical Education curriculum must participate in six varsity sports over a period of four years. By participation is meant active membership on a varsity squad for the entire season of that sport.

Students enrolled in the Health and Physical Education curriculum may choose their electives from any of the elective fields listed under the Secondary Education curriculum areas of concentration.*

First Semester

	<i>Periods</i>	<i>Credits</i>
English I, including Library....	4	3
Biological Science I.....	4	3
General Chemistry.....	4	3
Personal Hygiene.....	3	3
Appreciation of Music.....	3	3
Gymnastic Activities I.....	3	1
Athletic Activities I.....	3	1
Aquatic Activities I.....	3	1
	<hr/> 27	<hr/> 17

Second Semester

English II.....	3	3
Biological Science II.....	4	3
Nutritional Chemistry.....	5	3
Education.....	3	3
Gymnastic Activities II.....	3	1
Athletic Activities II.....	3	1
Aquatic Activities II.....	3	1
	<hr/> 24	<hr/> 15

Third Semester

Literature I.....	3	3
Physiology I.....	3	3
History of Civilization.....	4	4
General Psychology.....	3	3
U. S. History I.....	3	3
Gymnastic Activities III.....	3	1
Athletic Activities III.....	3	1
	<hr/> 22	<hr/> 18

Fourth Semester

	<i>Periods</i>	<i>Credits</i>
Hygiene (Community).....	3	3
Physiology II.....	3	3
Descriptive Anatomy.....	3	3
Gymnastic Activities IV.....	3	1
Athletic Activities IV.....	3	1
Appreciation of Art.....	3	2
Elective.....	2	2
	<hr/> 20	<hr/> 15

Fifth Semester

Fundamentals of Speech....	3	3
Economic Geography.....	3	3
Mechanical Analysis of Activities (Applied Anatomy).....	2	2
Gymnastic Activities V.....	3	1
Athletic Activities V.....	3	1
Dancing I.....	3	1
Sociology.....	3	3
Elective.....	3	3
	<hr/> 23	<hr/> 17

Sixth Semester

Physical Education tests....	3	3
American Government.....	3	3
Gymnastic Activities VI.....	3	1
Athletic Activities VI.....	3	1
Dancing II.....	3	1
Psychology II.....	3	3
Elective.....	3	3
	<hr/> 21	<hr/> 15

*Sequence of courses subject to change for administrative reasons.

Seventh Semester

	<i>Periods Credits</i>	
Philosophy of Education	2	2
Leadership in Protective Procedures	2	2
Nature and Function of Play . .	2	2
Festivals and Pageants	2	2
Organization and Administra- tion of Physical Education	4	4
Visual Education	2	1
Gymnastic Activities VII	3	1
	<hr/>	<hr/>
	17	14

Eighth Semester

	<i>Periods Credits</i>	
Student Teaching and Conferences	18	12
Curriculum Materials, Selec- tion and Adaptation	4	4
Gymnastic Activities VIII . . .	3	1
	<hr/>	<hr/>
	25	17

MUSIC EDUCATION CURRICULUM*

First Semester

	<i>Periods</i>	<i>Credits</i>
English I, including Library.....	4	3
Education.....	3	3
Harmony I.....	3	3
Solfeggio I.....	3	2
Ear Training I.....	3	2
Private Study (Voice, Piano or Organ, Chorus, Orchestra, Band, Instruments).....	9	3
Health Education I.....	3	1
	<hr/> 28	<hr/> 17

Second Semester

English II.....	3	3
Fundamentals of Speech.....	3	3
Harmony II.....	3	3
Solfeggio II.....	3	2
Ear Training II.....	3	2
Private Study (same as first semester).....	9	3
Health Education II.....	3	1
	<hr/> 27	<hr/> 17

Third Semester

Appreciation of Art.....	3	2
History of Civilization.....	4	4
Harmony III.....	2	2
Solfeggio III.....	3	2
Ear Training III.....	3	2
Eurythmics I.....	2	1
Health Education III.....	3	1
Private Study (same as first semester).....	9	3
	<hr/> 29	<hr/> 17

Fourth Semester

U. S. History I.....	3	3
Literature I or II.....	3	3
Harmony IV.....	2	2
Elements of Conducting.....	2	2
Methods and Materials I.....	4	3
Eurythmics II.....	2	1
Health Education IV.....	3	1
Private Study (same as first semester).....	9	3
	<hr/> 28	<hr/> 18

Fifth Semester

	<i>Periods</i>	<i>Credits</i>
General Psychology.....	3	3
Advanced Choral Con- ducting.....	3	3
Harmony V.....	2	2
History and Appreciation of Music I.....	3	3
Methods and Materials II...	4	3
Health Education V.....	3	1
Private Study (same as first semester).....	9	3
	<hr/> 27	<hr/> 18

Sixth Semester

Educational Psychology.....	3	3
Harmony VI.....	2	2
Advanced Instrumental Conducting.....	3	3
History and Appreciation of Music II.....	3	3
Methods and Materials III...	4	3
Health Education VI.....	3	1
Private Study (same as first semester).....	6	2
	<hr/> 24	<hr/> 17

Seventh Semester

Educational Measurements	2	2
Physical Science.....	4	3
American Government.....	3	3
Private Study (same as first semester).....	6	2
Health Education.....	3	0
	<hr/> 18	<hr/> 10

Eighth Semester

Student Teaching and Conferences.....	18	12
Private Study (same as first semester).....	6	2
	<hr/> 24	<hr/> 14

*Sequence of courses subject to change for administrative reasons.

CERTIFICATION REQUIREMENTS FOR TEACHERS

Beginning Teachers

Paragraph 14, Section 1210—School Laws of Pennsylvania: "After the first day of September, one thousand nine hundred and twenty-seven, all persons receiving certificates to teach in the public schools of the Commonwealth, except emergency certificates, as herein provided for, shall have the qualifications required herein of beneficiaries of the salary schedule."

This means that a pre-requisite to teaching in the public schools of the State is the possession of a properly issued certificate covering the type of work to be carried on. Certificates are issued for the elementary fields, for certain subject matter fields in the secondary schools, and for teaching and supervising in such special fields as music, health education, etc.

Only two types of certificates are now issued upon the partial completion or completion of curricula at the college: viz., the Standard Limited Certificate and the College Certificate.

If the first registration in an elementary curriculum has been between the dates of January 1, 1937 and February 1, 1939, three years of work will be necessary for a State Standard Limited Certificate. If a student first registered in an elementary curriculum after February 1, 1939, regardless of how much former college work has been completed, a degree is necessary and the certificate issued will be a Provisional College and not a State Standard Limited.

This results from action taken recently by the State Council of Education to the effect that no person may enter the teaching profession in the public schools of the Commonwealth after February 1, 1943 without four years of post-high school preparation. Therefore, after this date, the college certificate will be required for all new entrants into the teaching profession in the public schools.

Concerning the requirements for certification for teaching in other states, the Dean of Instruction should be consulted.

Permanent Certificate

The Permanent College Certificate requires three years of successful teaching in the public schools of this Commonwealth under the Provisional College Certificate and the satisfactory completion of six semester hours of additional work of collegiate grade, completed subsequent to the issuance of the baccalaureate degree. One-half of the additional work must be professional and the remainder related to the subject or subject fields on the certificate. This certificate is then a permanent license to teach.

Teachers in Service

The following conditions apply only to those persons who have taught in Pennsylvania public schools prior to July 1, 1922. (No credit will be allowed toward the completion of the entrance requirements or of the regular normal school course for teaching done after July 1, 1922).

The sixteen units of high school work required for entrance to the State Teachers College may be earned in approved high schools, summer schools, extension classes, correspondence study in institutions approved by the Department of Public Instruction in accordance with the following amendments:

After January 1, 1931, not more than the equivalent of three years of high school credit or fifty-four counts, may be earned by passing subjects in Pre-professional Examinations. This does not apply to persons who have been assigned some credit prior to January 1, 1931. This means that persons applying for credit for the equivalent of a four-year high school course after January 1, 1931, must have credit for at least one year of approved work in an accredited school.

Entrance and college credits based on teaching experience have not been granted since September 1, 1927.

Credit for student teaching other than that done under the direction of the College will not be approved.

Credit toward entrance or toward graduation with a degree will not be allowed for experience in teaching.

DESCRIPTION OF COURSES BY DEPARTMENTS

Not all of the elective courses listed will be given in any one year. Whenever the demand for a course warrants the offering of that course, an effort will be made to give the course during the year in which the demand is made. In several cases, certain electives will be given one year and other electives will be given the following year, thus setting up a scheme of alternating certain elective courses.

ART

MISS FARNHAM, Head of the Department;
MISS LAMBORN, DR. LEMBACH

Art I—Elementary Industrial Art 2 credits

This course is designed to develop imagination and taste in using materials, such as paper, cardboard, wood, yarn, raffia, and clay, and to develop an appreciation of the education value of these materials. General principles underlying art teaching are considered through lectures, readings, reports, and discussions. MISS FARNHAM, MISS LAMBORN, DR. LEMBACH.

Art II—Elementary Drawing, Design, and Color 2 credits

This course is designed to give students an idea of the intrinsic value of art in an educational program. It stresses expression rather than technical competence. It aims to prepare the prospective teacher to guide and instruct children in art expression. Studio practice consists of problems in picture building, problems in design and color, lettering, and problems in integrating art in the general school program. MISS FARNHAM, MISS LAMBORN, DR. LEMBACH.

Art IV—The History and Appreciation of Art 2 credits

The essential periods of art throughout the ages are surveyed. The place of art in many cultural patterns is stressed and an attempt is made to develop fundamental principles of critical judgment and to increase the enjoyment and appreciation of art in everyday life. MISS FARNHAM, MISS LAMBORN, DR. LEMBACH.

Arts and Crafts 3 credits

This is an elective course, useful for students who wish to develop skill in camp and playground crafts. The problems include experiments with various inexpensive materials, and the activities are arranged with regard to the interest and needs of the individual student. MISS LAMBORN, DR. LEMBACH.



Campus View

Design

3 credits

This is an elective course planned to develop judgment and creative power in problems of abstract and decorative design. It also includes a study of the recent tendencies in design. Studio practice consists of creating designs for posters, textiles, crafts, decorative drawing and painting. MISS FARNHAM.

Creative Arts

3 credits

The aims of this elective course are to develop expression in drawing and painting and to furnish a basis for aesthetic judgments. The activities are arranged with regard to the individual interest of the students. MISS FARNHAM.

EDUCATION

DR. CRESSMAN, Head of the Department; MISS SMITH, MISS HOBBS, MISS BALDWIN, DR. SYKES, DR. DENWORTH, DR. WALKER, MR. DAVISON, MR. BONDER, DR. ROSS, DR. EVANS, DR. HOBAN, MR. STOVER, MRS. JONES.

Place and Purpose of Education in the Social Order 3 credits

This is distinctly an orientation and guidance course. It deals particularly with the problems that face the student in understanding the nature and importance of the teaching profession and his own preparation for it. It offers a broad survey of the educational organization in the country at large with detailed reference to certain particular situations. DR. CRESSMAN, MISS SMITH, DR. SYKES, DR. DENWORTH, MR. DAVISON, MR. BONDER, DR. ROSS, DR. HOBAN, MR. STOVER, MRS. JONES.

Philosophy of Education

2 credits

To help the student to do his own thinking concerning the underlying purposes of education in a democracy and to see how these affect the work of the teacher, the schools, and the nature of the educational program are the aims of this course. Readings, discussions, reports, investigations, and lectures are part of the course. DR. SYKES, DR. ROSS.

Evolution of the American Public School System 2 credits

This course includes an historical consideration of the growth and development of public education in the United States from colonial times to the present. Special emphasis is placed upon the history of education in Pennsylvania. Required readings, reports, lectures, and discussions are a part of the course. DR. SYKES, DR. WALKER, MR. STOVER.

Principles of Secondary Education

3 credits

The purpose of this course is to survey briefly the development and nature of secondary education in America, the nature of the secondary school population, and the adolescent boy and girl in particular. Special attention is given to current and possible future trends. DR. CRESSMAN, DR. SYKES.

Early Childhood Education

3 credits

This course involves a study of the growth and development of children from infancy through the sixth year. The stimulation and guidance of children's interests and activities are fully discussed and demonstrated. Then, special arrangements are made for observations in homes where there are babies of different ages and in nursery schools in the surrounding community. Also, many observations in the Demonstration Kindergarten are required so that students may see children develop in an environment which is set up especially for them. MISS BALDWIN, MISS SMITH.

Teaching of Reading

3 credits

This course includes the technique and methods of teaching activities from the kindergarten through grade six. It covers the evolutionary development of reading, the place of reading activities in life, and certain of the physiological and psychological aspects of reading. Special attention is given to the problems of material, to measurements of progress, and to diagnostic and remedial methods. Demonstrations and discussions are important features of the course. MISS BALDWIN.

Diagnostic and Remedial Instruction in Reading 3 credits

This course is concerned chiefly with diagnosing the difficulties which children in the early grades have in developing desired reading skills and with the application of effective remedial measures. A reading clinic serves as an effective laboratory for part of the work of the course. MISS BALDWIN.

General Psychology (Psychology I)

3 credits

This is a basic course required of all students. Emphasis is placed upon human growth and development and an understanding of the individual in his relationship with a larger social world. Contributions from psychology are brought to bear upon the phenomena of behavior as it is studied and interpreted. MISS SMITH, DR. DENWORTH, MR. DAVISON, MR. BONDER, DR. HOBAN, MR. STOVER, MRS. JONES.

Educational Psychology (Psychology II) 3 credits

Various practices in education are evaluated in the light of the facts and principles of psychology in relation to present educational issues. Several basic psychologies of learning are considered, such as Thorndike's conditioned response and Gestalt. Such topics as forgetting, intrinsic and extrinsic learning, individual differences, transfer of training, and personality are considered. Miss SMITH, DR. DENWORTH, DR. HOBAN.

Child Psychology 3 credits

This course is concerned with the study of the development of the child from birth to the adolescent years. The physical, environmental, and psychological factors that condition the child's development are considered, and the factors leading to abnormal development and behavior problems, as well as factors contributing to the normal development of the child, are given special attention. Miss SMITH.

Child Adjustment 3 credits

This is a course in mental hygiene applied to the problems of the elementary school child. Problems of adjustment relating to school, home, and community are studied. Prerequisites: General and Educational Psychology. DR. DENWORTH.

Special Education 3 credits

Consideration is given to general problems involved in teaching the mentally superior, the mentally retarded, and the physically handicapped children, including the blind and the deaf. The course includes methods of meeting the educational, social, and psychological needs of all these types of exceptional children, especially when they are retained in the grades, and serves as a general introductory course dealing with children placed in various types of special educational opportunities. DR. DENWORTH, Miss SMITH.

Safety Education 2 credits

The course in safety education deals with such topics as rules, regulations, and laws concerning the driving of automobiles; rules, regulations, and laws setting forth the rights of pedestrians; a study of other hazards that endanger life, such as regulations for fire drills and regulations concerning exit from public buildings. Other topics of a similar nature are dealt with in this course. DR. HOBAN.

School Finance 1 credit

The principles and problems involved in providing adequate financial support for education, with especial attention to the situation in Pennsylvania, are dealt with in this course. Matters per-

taining to taxation, equalization of school support, budgeting, financial accounting, insurance, financing student activities, management of cafeterias, and similar topics will be discussed. DR. CRESSMAN, DR. SYKES, MR. DAVISON.

Mental Hygiene

3 credits

This course attempts to analyze the individual from several standpoints according to the principles of mental hygiene. The practical phase of the course is the application of these principles to individual problems of adjustment to the school and society. MISS SMITH, DR. DENWORTH.

Educational Measurements

2 credits

The various educational and achievement tests are examined, discussed, and studied as to use, value, and interpretation. Stress is placed upon the principles involved in constructing and using teacher-prepared classroom tests and other means of evaluating the needs, development, and growth of the individual pupil and group. The fundamentals of educational statistics are studied in connection with their use in the testing program. DR. PICKETT, DR. SYKES, MISS SMITH.

Problems of Secondary Education

2 credits

This course consists of the practical problems of organization and management of present day secondary education and better adaptation to a democratic society. It considers in detail problems growing out of types and sizes of secondary schools, the adolescent child, individual differences among secondary school pupils, the high school curriculum, extra curriculum activities and education as guidance. The unit on guidance will give a general view of all phases of guidance in the secondary school; educational, vocational and social. MR. DAVISON, MR. BONDER.

Visual Education

1 credit

This course considers the need for visual-sensory techniques in the learning process. The number of visual-sensory aids is constantly increasing and greater emphasis is being placed upon these various helps in teacher education. Some of the types of aids considered in this course are: the school journey or field trip, objects, specimens and models, stereopticon, opaque projector, motion pictures, filmstrips, graphic materials, radio education, phonograph and recordings, microfilm, photography, etc. The course is largely a laboratory course with emphasis upon actual application of the techniques suited to modern education procedure. DR. HOBAN.

School Law

1 credit

This course concerns itself with the source of school law and with trends in its development in the United States in general and in Pennsylvania in particular. A major part of the course is devoted to a detailed consideration of existing school legislation in Pennsylvania. Desirable new legislation is discussed and some comparison made with school laws in neighboring states. The work consists of discussions, reports, lectures, and investigations. DR. CRESSMAN.

Curriculum Materials

3 credits

The course in curriculum materials is closely related to the work student teachers are doing at the time. Each supervisor teaches the course to those students who are doing student teaching under his supervision. Emphasis is placed on selection and adaptation of teaching materials, first for those schools in which the students are teaching, and second, in the fields in which they may find positions later. The common principles of curriculum construction are presented in all groups, but the details and applications vary in different groups—elementary, secondary, and the special fields. MISS HOBBS, DR. SYKES, DR. WALKER, MR. DAVISON.

Rural School Problems

3 credits

The problems that arise from the background and form of organization of the rural school comprise the basis of the course. Because of the prevalence of one-teacher schools, particular emphasis is placed on their problems, but attention is also given to the particular problems of the consolidated school. The purpose of the course is to understand these problems and to find the most satisfactory solutions for them. DR. SYKES.

Student Teaching and Conferences

12 credits

This work provides a semester of apprenticeship for the prospective teacher including opportunities for the beginner to observe and to participate in practice teaching under the sympathetic guidance of master teachers and supervisors. The nature of the student teaching program is modified to meet the needs of each curriculum, Elementary, Secondary, Health and Physical Education, and Music Education. MRS. ASHENFELTER, MR. BELSTROM, MR. DAVISON, DR. EVANS, MISS HOBBS, MISS SCHAUB, MR. STURZEBECKER, DR. SYKES, DR. WALKER, MR. WATERS.

Psychological Clinical Practice

3 credits

The work will cover case studies, giving, scoring and interpreting mental tests, personality inventories and the use of clinical instruments. The course is open only to students who have had the proper requisites, and admission is granted by the director of the clinic and by the Dean of Instruction. Credit will be awarded on

the basis of one semester hour of credit for each forty-five clock hours spent in the actual work in the clinic. MISS SMITH.

Ethics

3 credits

The course in ethics is concerned with the development of principles of right conduct and practical systems of social morality. It has to do with the human values and the development of moral standards both for the individual and society. Basically it seeks answers to such moral problems as the following: What conduct shall we choose and from what shall we refrain? What shall we fight for and what against? The methods used will involve lectures, discussions, readings, and reports. DR. CRESSMAN.

Marriage and the Family

1 credit

This course is predicated in part upon the assumption that preparation for happy and worthy family membership is also sound preparation for teaching. The subjects considered are based upon student needs and desires, the general procedure of the class being guided by a student advisory committee, chosen by the group. Among the topics usually considered are the following: courtship and the problems involved in choosing a mate, anatomical and physiological aspects of marriage, medical aspects of marriage, emotional attitudes and adjustments, problems of the post war family, guidance in the rearing of children, family economics, and the legal aspects of marriage.

Methods used will consist of lectures and discussions, illustrated with motion pictures and other visual aids, personal conferences, reports, etc. This course will be a free elective for all seniors and such juniors as justify their reason for wishing to take it. DR. CRESSMAN, assisted by members of the other departments and visiting lecturers.

Guidance

3 credits

This course, an elective in the secondary field, is designed to give a general view of all phases of the guidance program in the secondary school. Activities are presented to shed greater light upon the social development of the individual, the home room program, personality development, tests of social usage and human relations courses. In vocational guidance, techniques for developing and guiding the interests and abilities of individuals are stressed. The course also treats various aspects of vocational guidance, such as, interests tests and their use, colleges and their opportunities and educational opportunities other than college.

Finally, attention will be given to the administration and organization of the guidance program.

Methods used will consist of lectures, discussions, reports, field trips, testing and the use of visual material. MR. DAVISON.

Newer Practices in Elementary Education 3 credits

This course includes a study of the basis for curriculum organization, including the recent Pennsylvania curriculum revision program. Evidence of ability to organize and present materials for group consideration will be expected of members of the class. Newer recognized practices will be reviewed. Materials of instruction will be analyzed, including a study of the professional and pupil text books in elementary education. DR. EVANS.

ENGLISH

DR. SLAGLE, Head of the Department; MISS TYSON, MISS GEYER, MISS WILSON, MISS CLARK, MISS RAMSEY, MISS BARRER, MR. THOMAS, MR. BERRY, MR. CLOKEY, DR. BINNEY.

English I 3 credits

This course includes significant historical aspects of the English language, work in vocabulary enrichment, use of the dictionary, and perfection of sentence structure through grammatical analysis. Frequent themes based on outside readings related to students' interests are required. Members of the Department.

English II 3 credits

The interpretive side of English from the sentence to the paragraph and to the composition as a whole is stressed in this course. Analysis, outlining, and precis writing are practiced. Creative writing is primarily composition of an expository and descriptive nature. Prerequisite: English I. Members of the Department.

English III 3 credits

In this course a study of the several forms of prose writing is made. Students are given opportunity to try each form studied. This course is required for all English Majors and Minors. Prerequisite: English I and II. MISS WILSON.

Journalism 3 credits

This is a course in school journalism, aiming to give experience in the organizing and conducting of a school newspaper. It includes a brief history of journalism, a study of the methods of reading newspapers, a study of the staff organization of the school paper, and practice in writing news, features, editorials, and headlines. MISS RAMSEY.

English Literature (Literature I) 3 credits

This course is a survey of English literature from the tenth through the nineteenth century. Particular attention is given to major figures, literary movements, and productions, with minor consideration given to types. An anthology is used. Members of the Department.

American Literature (Literature II) 3 credits

A survey of American Literature from Colonial days to the twentieth century, this course gives special attention to major figures and to the influence of political and social events on American letters. An anthology is used. Members of the Department.

Children's Literature 3 credits

This course acquaints the prospective teachers with the stories, poems, and fiction known as children's literature. The student is also trained in using indexes and guides that enable him to select and locate appropriate material for daily class room use and for programs celebrating various occasions during the year. MISS WILSON.

The Eighteenth Century 3 credits

This is a study of the writings of the chief literary figures of the period. DR. SLAGLE.

Nineteenth Century Novel 3 credits

The purpose of this course is to acquaint students with some of the prominent English and American novelists of the nineteenth century. Sir Walter Scott, Charles Dickens, William Thackeray, George Meredith, George Eliot, Samuel L. Clemens, Henry James, and William Dean Howells are among the writers who are studied. MISS CLARK.

Modern Novel 3 credits

An attempt to acquaint students with some of the prominent English and American novelists of the twentieth century is made in this course. Representative novels by such writers as John Galsworthy, Arnold Bennett, H. G. Wells, Willa Cather, Edith Wharton, Ellen Glasgow, Sinclair Lewis, and Theodore Dreiser are read and discussed. MISS CLARK, DR. SLAGLE.

World Literature 3 credits

A limited number of recognized literary classics of the world are studied in translation in this course. Some attempt is made to recognize the indebtedness of English literature to these masterpieces. MISS WILSON, MISS RAMSEY.

The Romantic Period

3 credits

The major representatives of the Romantic Movement from Wordsworth to Tennyson, including the forerunners of the movement and its philosophy, are studied. An effort is made to connect the movement with contemporary literature. DR. SLAGLE, MR. CLOKEY.

Victorian Prose and Poetry

3 credits

A survey of the literature of the Victorian period and a detailed study of eight prominent authors are made. Some attempt is made to show the beginnings of certain literary and social movements that affect present day thinking. DR. SLAGLE, MR. THOMAS.

Pre-Shakespearean Literature

3 credits

This course covers in survey fashion some of the plays which are important in the development of the English drama up to the time of Shakespeare. MISS RAMSEY.

Shakespeare

3 credits

Material for this course consists of an outlined study of Shakespeare's time in English history and a detailed study of the most representative plays in such way that this study may be used by students for teaching any of the plays. MISS RAMSEY.

Modern Poetry

3 credits

The principal modern English and American poets are considered in this course. Tendencies in the form and thought of modern poetry are studied. MISS WILSON, DR. BINNEY.

Short Story

3 credits

This course is concerned with the development of the short story. Foreign forms and modern experiments are briefly considered. The teaching connections with both composition and literature are stressed. DR. SLAGLE, MR. BERRY.

The Essay

3 credits

This course covers the nature of the essay and its place in modern literature. The readings are from both English and American essayists; the collections of essays read include 18th century, 19th century, and 20th century essays. MR. BERRY.

English Philology

3 credits

A study of the history and development of the English language and an intensive study of the essentials of English grammar, with the relation of these principles to the structure of sentences constitute this course. This course is required for all English Majors and Minors. MISS GEYER.

Play Production

3 credits

This is a fundamental course in the theory and practice of acting and directing, which is designed to stimulate the cultural and social development of the student and to aid the prospective teacher who will be called upon to produce plays. It contains text material in technique; reading and discussion of examples of dramatic literature; and laboratory practice in life study, pantomime, interpretation of lines, and the production of one-act plays. MISS BARRER.

Modern Drama

3 credits

The content of this course consists of historical background, biographical material, a survey of modern methods in theatre, and the plays of modern dramatists from Ibsen to the present day. The bulk of this material is presented through classroom lectures and discussion; in addition, there is a reading requirement of a certain number of plays by each student. MISS RAMSEY.

Choral Speaking

3 credits

Choral Speaking aims, through the communal voicing of poetry to stimulate appreciation, interpretation, and artistic expression of poetry; to demonstrate the educational and social value of unison speech; and to train choral leaders in the technique of choir conducting and in the selection and treatment of materials. MISS TYSON.

Speech

3 credits

This course includes the study and application of the fundamental principles of effective speaking and training in the selection, organization, and development of materials suitable for speeches for special occasions and speeches adapted to the needs of professional business people. Special emphasis is given to the study of the regulations governing deliberative assemblies and to practice in parliamentary procedure. MISS TYSON, MISS BARRER, MISS WILSON, MR. THOMAS, MR. BERRY.

Speech Problems

3 credits

The training of prospective teachers to care for defective speech in the classroom and in the clinics and to make educators and society cognizant of the increasing need for a definite speech education program in our public schools are the aims of this course. Diagnostic and remedial clinics, operating in conjunction with this course, give students practical experience in diagnosing and treating defective speech, in administering tests, and in making and using speech records. The more competent and experienced student clinicians are trained to supervise these activities and to conduct clinical demonstrations. MISS TYSON.

Teaching of English in the Elementary School 3 credits

This course aims to show the development of oral and written expression in the elementary grades. The various forms of oral and written expression are analyzed and evaluated. Spelling, handwriting, vocabulary development, correct speech usage, and other necessary mechanics are given special attention. Miss TYSON, Mr. BERRY.

Teaching of English in the Secondary School 3 credits

This course is concerned with the choice of material and methods suitable for the teaching of English in the junior and senior high school. The course of study in English now used in the State is examined and discussed with a view to adapting it to local conditions. This course is advised for all English Majors. DR. SLAGLE.

FRENCH

DR. STALEY, Head of the Department

French I—First Review Course 3 credits

This course aims to improve pronunciation and to yield a certain fluency in speech. It is the basic review course for all who select French as a field, but for the benefit of students in other fields the texts for oral practice will include French songs and selected readings emphasizing material needed in music, art, and science.

French II—Second Review Course 3 credits

This course may be taken independent of French I. Although continuing oral work, it will stress the ability to write simple French and will do so by the use of topical reports on French civilization.

French III—Nineteenth Century Readings 3 credits

This course will endeavor to encourage rapid reading; texts will be chosen to illustrate the Romantic and Realistic movements.

French IV—Nineteenth Century French Readings 3 credits

In this course the texts will be chosen to illustrate literary trends in the latter half of the century. Some time will be given to a discussion of problems in method.

**French V—French Literature through the
Seventeenth Century** 3 credits

This course begins with the history of the French language and studies the history of the literature through the 17th century. Part

(NOTE: All students who desire 24 hours in French, or all students who begin later than their Freshman year, should arrange their schedules in such a manner as to take 6 hours during at least one semester; this is to enable them to be free during student teaching.)

of the semester will be devoted to the discussion of the problems in method.

French VI—French Classical Drama 3 credits

This course will study the drama of the classical period and will include readings from those dramas and novels that inspired the world's greatest composers.

French VII—French Philosophers 3 credits

Although this course emphasizes the contribution of 18th century writers to modern social evolution, it does so by considering the century as reactionary to much of the thought of the 17th and as preparation for the 19th and 20th centuries.

French VIII—French Novel of Today 3 credits

Here the student will examine modern literature since Proust and will aim to determine its meaning in relationship to French life of the last twenty-five years.

GEOGRAPHY

MR. KEINARD, Head of the Department;
MR. MEWHA, MR. PATTERSON.

Principles of Geography 3 credits

This is a foundation course leading through a study of representative world regions to an understanding of geography as a science of the relationship between man and his natural environment. MR. KEINARD, MR. MEWHA, MR. PATTERSON.

Economic Geography 3 credits

This course is designed to develop geographic understanding of present and potential producing and consuming areas through a study of regional work activities in their material environmental and inter-regional relationship. MR. KEINARD, MR. MEWHA, MR. PATTERSON.

Geography of the United States and Canada 3 credits

This study of man's adjustments to the natural environment in major physical and economic regions of the United States and Canada leads to appreciation of future land utilization possibilities. It also considers the relation of the United States and Canada to the rest of the world. MR. MEWHA, MR. KEINARD.

Physiography

3 credits

This is a course in geomorphology, or the study of land forms. It includes a consideration of the atmosphere and the ocean in relation to landscape and explains the natural environment to which the distribution and behavior of the animal and human world are related. It emphasizes interpretation and practical use of topographic maps. MR. KEINARD.

Conservation of Natural Resources

3 credits

This course considers the extent and distribution of our natural resources, the problems arising from their exploitation, and the aims and practices of conservation as they are being used. It emphasizes the importance of geographic thinking in the development of local, state, and national conservation programs. MR. KEINARD.

Geography of Europe

3 credits

This course has as its chief objective a geographic understanding of the present and possible future European situations. It includes a geographic analysis and interpretation of the natural, the political and economic regions, the work and populations patterns of the continent as a whole, the spheres of influence, the international relations and the historical geography of Europe. MR. MEWHA.

Geography of Pennsylvania

3 credits

This is a study of (1) the major work activities from the standpoint of geographic planning, (2) how these activities bring Pennsylvania into relation with the other parts of the United States and the rest of the world, and (3) the work and population patterns in their world relations. MR. KEINARD.

Geography of the Western Hemisphere

3 credits

This course includes a survey of the relationships between human interests and natural environmental conditions in the major regions of the United States, Canada, and Latin America, with emphasis upon the geography of the United States. World inter-relationships receive attention. MR. MEWHA.

Geography of the Eastern Hemisphere

3 credits

This course is an analysis of the relationships between cultural and natural layouts of major physical, political, and economic regions of Europe, Asia, Africa, and Australia, and of the hemisphere as a whole. It emphasizes the geography of world relations. MR. KEINARD.

Commercial and Industrial Geography

3 credits

This course includes an intensive study of the relationship between industrial and commercial activities of the major work regions

of the world and the natural environmental conditions of those regions. It leads to a geographical understanding of the interdependence of nations. MR. MEWHA, MR. PATTERSON.

Climatology and Meteorology

3 credits

This course includes an intensive study of the composition of the atmosphere, the elements of weather and climate, the types of climate and their distribution, as well as a geographic interpretation of United States Weather Maps and the major climatic regions of the world. It offers experience in weather observation, forecasting and mapping. MR. PATTERSON, MR. KEINARD.

Trade and Transportation

3 credits

A geographic analysis of world trade and transport patterns is made in this course. It considers areas of commercial production and choice of trade routes: land, sea, and air. Special attention is given to geography of ocean transport and the participation of leading maritime nations. MR. PATTERSON.

Global Geography

3 credits

This course includes a comprehensive geographic study of major world regions and their international relationships. It contributes to the development of an understanding of peoples, nations, and current events, and offers experiences essential to skill in geographic thinking. MR. MEWHA.

Geography of Pacific Realm

3 credits

This course includes a study of the major geographic regions of Asia, Africa, Australia, and the islands of the Pacific and Indian oceans from the viewpoint of outstanding relationship between the cultural and the natural landscapes of the inter-dependence of these regions and the rest of the world. MR. KEINARD.

Historical Geography of North America

3 credits

This study of the historical geography of North America with emphasis upon the United States leads to an appreciation of the importance of man's adjustments to the national environment in the development of present day America. MR. PATTERSON.

Geography of Latin America

3 credits

This course offers a consideration of political, economic, and cultural environment. This includes a survey of the geography of Latin America as a whole. It considers mutual benefits derived from amicable relations between the United States and Latin American countries and the place of Latin America in world trade. MR. MEWHA.

Teaching of Geography

3 credits

This is a course designed to acquaint students with up-to-date methods of teaching modern geography. It considers techniques in the use of specimens, pictures, maps, word matter, activities, and other geographic tools. It gives actual experience in the analysis of current events related to geography, the organization of field trips, and the development of units of work with respect to the various levels of difficulty in geographic thinking. It is offered as two distinct courses: Teaching of Geography in the Elementary Schools, and Teaching of Geography in the Secondary Schools. MR. KEINARD.

Field Course in Geography

3 credits

This course surveys the physiography, the economic geography, and the conservation of natural resources of selected regions by means of actual observation and research. Regions of field study include Pennsylvania and adjacent areas; northeastern, southeastern, northwestern, and southwestern United States; and other regions as requests warrant. MR. KEINARD.

Cartography

3 credits

The study of and practice in effective methods of presenting geographic concepts by means of maps, models, globes, cartograms and diagrams is the object of this course. The various map projections will be approached from the graphical rather than mathematical point of view. The selection of effective symbols, handling of tools, lettering, and other factors of mapping will be considered. MR. KEINARD, MR. MEWHA.

World Problems in Geography

3 credits

This course is a study of the geography of major problems of the world. The importance of geography in understanding the genesis of these problems is a part of the work. Various suggested solutions are considered as they approach the problem geographically. The topics studied vary from year to year, since the object of the course is to provide a method of approach to current problems. The problem may be world wide in nature or may be specific as to region or section, depending on its importance. MR. MEWHA.

HEALTH AND PHYSICAL EDUCATION

MR. WATERS, Acting Head of the Department; MISS WADE, MISS SCHAUB, MISS LEACH, MR. GRAHAM, DR. STURZEBECKER, MR. MESIKOMER, MISS YANISCH, MISS HAAG, MR. YOHE, MR. DAVIS, MR. EDWARDS.

Gymnastic Activities I and II

2 credits

This is an introductory course in the fundamentals of gymnastics, marching tactics, apparatus, and games of low organization.

Men students are taught safety measures in apparatus work and are required to pass a minimum number of skills.

Women: This course includes the fundamental techniques, team play, and officiating of volleyball, elementary gymnastics, marching tactics, apparatus, games of low organization, stunts, tumbling and tennis.

Gymnastic Activities III and IV

2 credits

Men: Instruction in games and relays is continued. Elementary practice teaching is begun through the use of small units of materials learned in the first year.

Women: The first semester is devoted to tap dancing; techniques, rhythmic approach, movement and analysis. During the second semester advanced work is given in apparatus; pyramid building, methods of teaching Danish Gymnastics and student teaching in class periods; tennis strokes and skill tests.

Gymnastic Activities V and VI

2 credits

Men: Methods of teaching gymnastic and nomenclatures of apparatus exercises are emphasized in this course. Informal methods and natural activities are studied and presented by student teachers to their own units. Advanced apparatus is taught and certain skills required of each student.

Women: First semester: This course includes fundamentals and team play of soccer; games for primary and intermediate grade levels, student teaching within the class in Danish and other types of formal activities.

Second semester: Instruction is given in rhythmic activities, folk dance and singing games for elementary and intermediate grades: instruction in tennis with emphasis on officiating, scoring tactics, strategy and tournament play.

Gymnastic Activities VII and VIII

2 credits

Men: Study and practice are given in the theory and methods of different systems of gymnastics, the organizing of games, and planning of demonstrations for schools.

Women: Fundamentals of speedball and golf; games for Junior and Senior High School; activities suitable for schoolroom use. The work of the second semester includes instruction in sidewalk activities; formal work with and without apparatus; suggested activities and planning of demonstrations, gym meets and assembly programs.

Athletic Activities I and II

2 credits

Fundamentals of highly organized athletic activities are presented. Stress is placed on the development of skill in playing the games and on the detailed analysis of elementary techniques and tactics of play. Rules are studied and interpreted. Theory and practical tests are included.

Men: (All students in the Health and Physical Education Curriculum must participate in six varsity sports over a period of four years. By participation is meant active membership on a varsity squad for the entire season of that particular sport). Class activities in Athletic Activities I and II include football, basketball and track.

Women: Highly organized team sports are taught. They include field hockey, basketball, individual and dual sports, such as badminton, bowling, archery, paddle tennis and similar games.

Athletic Activities III and IV

2 credits

This is a continued study of intermediate and advanced fundamental techniques and tactics of highly organized athletic activities; study and interpretation of the rules; theory and practical tests.

Men: Soccer (regulation and six-man); speedball; basketball; tennis; practice in officiating; charting and statistical work in connection with varsity games in these activities are included. In addition, students should be continuing participation as active members of varsity squads as outlined under "Athletic Activities I and II."

Women: Hockey and basketball are continued with intermediate and advanced instruction in techniques and tactics. Students also learn methods of organizing and administering tournaments and athletic contests.

Analysis of Fundamental Skills of Body Movement in Athletic Activities, advanced badminton and archery are included in the second semester.

Athletic Activities V and VI**2 credits**

In this course emphasis is placed upon the coaching point of view, methods of instruction, and supervised practice in officiating.

Men: Classwork includes boxing, wrestling and golf. By the end of this year students should have completed the required participation in six varsity sports as outlined under "Athletic Activities I and II."

Women: In this course emphasis is placed on the coaching, officiating, and advanced playing of such sports as hockey, basketball, and softball. Track and field events are also included. Students are given the opportunity of taking an examination for a basketball official's rating.

Aquatic Activities I and II**2 credits**

The course in swimming takes up the practice, analysis, and techniques in the teaching of a variety of swimming strokes. There is instruction also in water games, stunts, and the organization of swimming play days and meets. The American Red Cross Life Saving Test is given, together with other water safety procedures.

Dancing I and II**2 credits**

I. The philosophies of different dance types, with particular emphasis on the "modern" dance; the fundamentals of rhythm in movement and in music, with a study of their common elements and relation to each other; the use of percussion and musical accompaniment in the dance; the teaching of rhythms to children, with a study of the approach at different age levels.

II. Advanced folk dancing, including square and country dances and the use of these in recreational programs; methods of teaching folk dancing at different age levels.

Hygiene I (Personal)**3 credits****Major Students in the Health and Physical Education Curriculum**

This is an intensive course which is planned not only to improve the students' habits, attitudes and knowledge of personal hygiene, but, also, to serve as the background for later professional courses in methods and student teaching in Health Education.

Hygiene II (School and Community)

3 credits

This course includes the discussion of the school health program from the standpoint of healthful school living, health service, and methods and materials of health instruction in grades one through twelve. It also includes the discussion of community health as it is related to the school health program and the work of the United States Public Health Service.

Physiology II (Physiology of Exercise)

3 credits

This course presents the basic and fundamental functions of the human body in relation to exercise, training, work, fatigue, and other situations related to Physical Education. It is designed to acquaint the student with normal systemic reactions as well as the abnormal. Laboratory work will be arranged to familiarize the student with: Faradic and Galvanic current; muscle-nerve activities; stimulation; response; efficiency; endurance and adjustment to varying environmental factors. A study of the Kymograph and its recordings will be made in an effort to bring to the student a better understanding of human activities in everyday life.

Six weeks will be devoted to Physical Therapy, particularly designed to acquaint the physical education student with the principles of infra-red radiation; ultra-violet irradiation; medical diathermy; X-ray; light therapy; massage and artificial fever. Clinical demonstrations will be arranged as a part of the laboratory work to acquaint the student with the actual operation of the equipment and to guide him in a better understanding of practical applications. This course will be invaluable to students planning to continue in this field as well as returning service men and women who are interested in physical therapy as a profession. Prerequisite: Physiology I. DR. TREZISE.

Mechanical-Anatomical Analysis of Activities

2 credits

A study of methods and exercises upon which programs of activities for those with faulty body development are based. Prerequisite: Anatomy I.

Physical Education Tests and Measurements

4 credits

This course includes the study and evaluation of achievement tests in Physical Education; methods of constructing achievement tests and the study of the relationship between capacity, ability and achievement. Physical examinations will be discussed and practical tests and measurements will be made by the student under the supervision of the instructor.

Nature and Function of Play

2 credits

Emphasis is placed upon the need for play in the normal development of the child, physically, mentally, socially; and the recreational aspects of play for adult well-being. A brief study is made of the historical role of play and its influence in the social development of various nations. Practical experience in recreational leadership, program planning, and the administration of programs for playgrounds, camps, clubs, etc., is included.

Leadership in Protective Measures

2 credits

Prevention and emergency care of injuries of all types, but with special reference to first aid, bandaging, and massage are taught in this course. Lectures, discussion, demonstration, and projects involving practice by the students are the methods used.

Organization and Administration of Health and Physical Education

4 credits

The purpose of this course is to equip the student with a knowledge of the organization and supervision of health and physical education as conducted in the elementary and secondary schools.

The main topics considered are the underlying philosophy of health and physical education, basic principles, physical education laws which affect the teacher of physical education, routine clerical work required of a teacher of physical education, class organization, preparation of an outline for the physical activity program and the physical education teacher's responsibility for finance and publicity.

Festivals and Pageants

2 credits

This course is a study of the theory and practical problems in stage movement and business, lighting, costume, and make-up. Material is presented from the standpoint of the director of pageants in schools and playgrounds.

Curriculum Materials

4 credits

This course includes a discussion of a modern philosophy of education and modern physical education philosophy, showing the relationship between the two; it includes the critical study of the aims, objectives, and materials as they are incorporated in various elementary and secondary Physical Education Curricula. Opportunity is given for small groups to build a curriculum for a specific situation.

Student Teaching and Conferences on Health and Physical Education

12 credits

As the name indicates, this course includes observation, participation, and teaching under co-operative teachers; it includes also conferences with the supervisor in charge. Opportunities are provided for Health Instruction and Physical Education in the elementary grades in the junior and senior high school. MISS SCHLAUB, DR. STURZEBECKER, MR. WATERS.

Physical Education I and II (Women)

2 credits

All Physical Education classes with the exception of Physical Education VII include both Physical Education and Hygiene.

Physical activities: Students participate in big muscle activities which are designed to promote and maintain vigorous physical fitness and to increase their interest in recreational activities suitable for college students and young adults. Class activities include volley ball; highly organized games such as soccer and basketball; dancing; and individual sports such as tennis and badminton.

Hygiene: During the first and second semesters, a survey is made of the personal and social health problems of the college student and adult.

Physical Education III and IV (Women)

2 credits

Physical activities: A wide selection of physical activities suitable for school children are reviewed and studied to provide the classroom teacher with a wide repertoire for use with her children. Games of all types, dancing fundamentals, stunts and tumbling, are included.

Hygiene: There is a continuation of the discussion of personal and social hygiene problems begun in the first year.

Physical Education V and VI (Women)

2 credits

Physical activities: Study of the physical activities of school children is continued. Special emphasis is placed on teaching methods, on playground organization, safety procedures, and on the planning of special events. Physical activities studied include children's games, dances, and posture training.

Health Education: Problems of Health Education in the public schools are analyzed to develop a real appreciation of the philosophy, objectives, and methods of Health Education. The importance of specific problems is stressed; integration of all parts of the health curriculum; healthful school living, health service, organization of units of instruction, methods of teaching.

Physical Education VII (Women)

2 credits

Physical activities only. Stress is placed on the importance of planned physical recreation in the life of the teacher. Activities of each class are chosen on the basis of the needs and interests of the class members.

Physical Education I and II (Men)

This course includes the following:

Fall—Fundamentals and team play in soccer and touch football, cross country.

Winter—Basketball, volleyball, and simple activities on apparatus.

Spring—Softball and fundamental objectives in track activities.

Physical Education III and IV (Men)

Fundamentals in golf, tennis, lacrosse, boxing and wrestling.

Physical Education V and VI (Men)

This course will consist of advanced work in the activities listed under Physical Education III and IV for men. The course in Health Education will be the same as that which is outlined for women under "Physical Education V and VI (women)."

Physical Education VII (Men)

This course will consist of physical activities only and the activities will be selected which will meet the recreative needs and interests of the students.

LATIN

DR. STALEY, Head of the Department.

Latin—Ovid's "Metamorphoses"; Composition 3 credits

This course combines the study of Ovid with a review of mythology; it includes also a study of the meter of Ovid and Virgil and attempts to clarify the problem of Latin pronunciation. The unit in composition is planned to review forms and syntax and to afford an opportunity for the discussion of the methods of presenting the essentials of Latin grammar to high school students.

Latin II—Livy

3 credits

A short review of Roman military tactics as seen in the *Punic* and *Gallic* wars; this course presents also various methods of teaching vocabularies.

**Latin III—Cicero's "DeAmicitia" and
"De Senectute"; selected letters**

3 credits

This course follows the interest of Cicero himself and entails a presentation of Roman philosophical systems, Roman religious customs, Roman training for public life. The type of assignment varies from day to day in order that the course may offer definite ideas for the handling of reading material in high schools.

Latin IV—Horace' Odes and Satires

3 credits

This course emphasizes the influence of Horace upon world literature and includes an analysis of Sapphic and Alcaic verse forms. The readings form the point of departure for a thorough study of Roman private life and social customs.

Latin V—Plautus and Terence and Roman Civilization 3 credits

In connection with this introduction to Latin drama, the course includes a special study of Roman amusements, holidays, and dress. Once a week an hour is devoted to the discussion of current magazine articles on modern methods of teaching Latin and to special reports from student teachers.

Latin VI—Survey Course in Latin Literature

3 credits

This course follows the development of Latin literature from its origins, but places emphasis only on those authors not previously read: Lucretius, Catullus, Martial, Tacitus, Juvenal, Pliny. The unit in methods consists of a discussion of text books for high schools and the preparation of bibliographical material on the teaching of Latin.

MATHEMATICS

DR. PICKET, Head of the Department; MISS HOLLAND.

College Algebra I

3 credits

This is a course designed for students majoring in mathematics and the physical sciences and planned primarily for those students who are preparing to teach mathematics in the high school. A thorough review is made of those topics which are usually included

in high school algebra. Special emphasis is placed upon the graph, the theory of exponents, the quadratic equations, inequalities, imaginary numbers, and progressions. The professional viewpoint is constantly emphasized and complete mastery of subject matter is required. This is a fundamental course and is a prerequisite for the following courses in mathematics. MISS HOLLAND.

College Algebra II

3 credits

A continuation of Algebra I, this course is conducted on the same plan. It includes mathematical inductions, variations, complex numbers, logarithms, theory of equations, theory of investment, partial fractions, determinants, permutations, combinations, and the theory of probability and higher equations. Prerequisite: Algebra I. DR. PICKETT.

Plane Trigonometry

3 credits

This is a subject matter course embodying a comprehensive presentation of the following: trigonometric functions of an acute angle of a right triangle; the significance of positive and negative angles and of trigonometric angles in general; theory of logarithms; inverse trigonometric functions; solutions and areas of triangles by natural functions and by logarithmic functions. Prerequisite: Algebra I. DR. PICKETT.

Synthetic Geometry

3 credits

This is a first course in college geometry. It extends the skills of plane geometry, introducing the elements of projective geometry, and develops constructions of higher order than in other fields of mathematics. Methods of proof are emphasized in order that students may be prepared to teach demonstrative geometry. DR. PICKETT.

Analytic Geometry

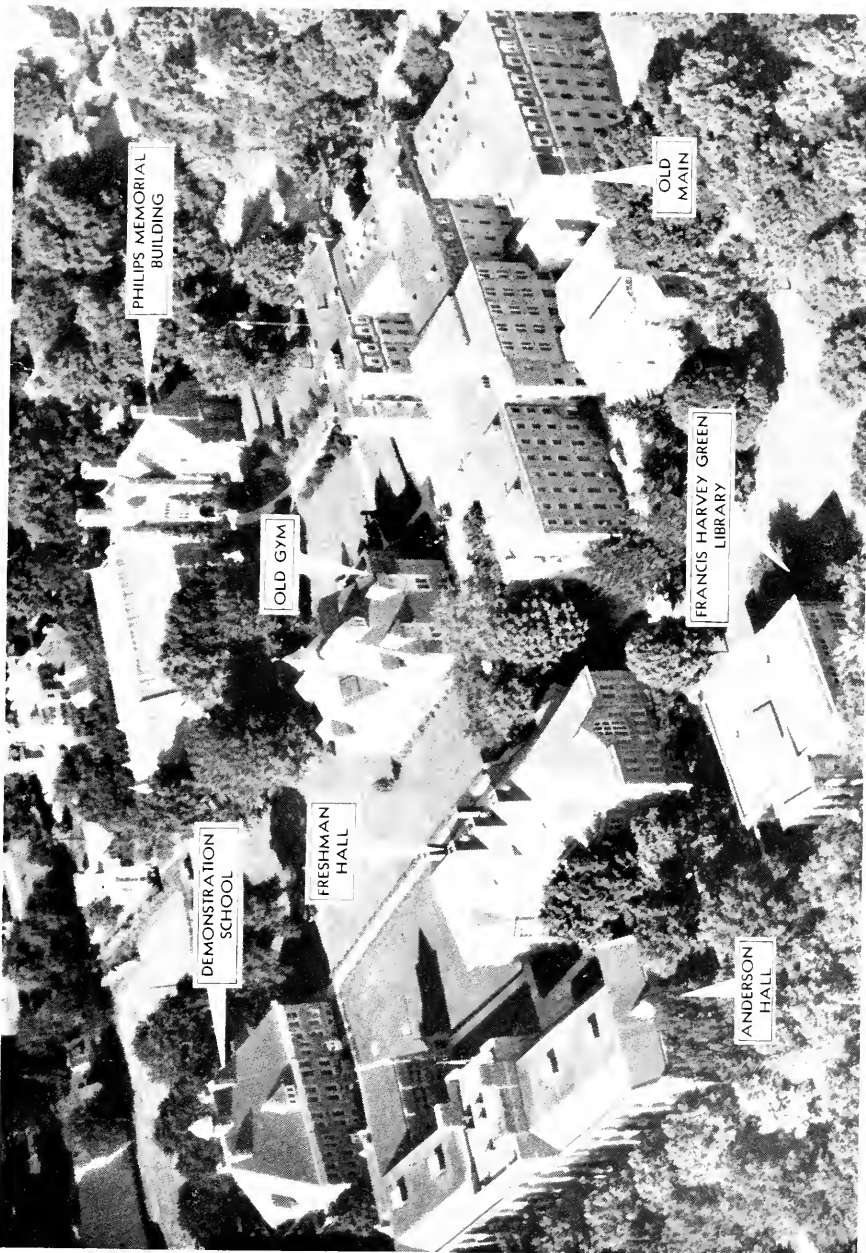
3 credits

This course, which takes up the study of the straight line, circle, parabola, ellipse, and hyperbola, aims to show the relationships between geometry, trigonometry, and algebra, and to furnish a background for the calculus and for the teaching of mathematics in the junior and senior high schools. Prerequisite: Algebra I and Trigonometry. MISS HOLLAND.

Calculus I

3 credits

The differentiation of algebraic, trigonometric, logarithmic, and exponential functions with practical applications involving the aid



AIR VIEW OF MAIN CAMPUS

of the first and second derivatives is included in this course. The subjects of maximum and minimum values, velocity and acceleration, problems in rates, areas, and work are studied. Prerequisites: Algebra I, Trigonometry, Analytic Geometry. DR. PICKETT.

Calculus II

3 credits

Continuing the work of Calculus I, this course includes the integrating of the functions studied in Calculus I, the study of the definite integral in finding areas and volumes along with other problems in mechanics. Those topics which will be of special help to teachers of mathematics and science are especially stressed. DR. PICKETT.

Elementary Statistics

3 credits

A brief history of statistics, principles involved in and methods of collection, analysis, presentation and interpretation of statistical data, and their practical application (especially in the field of psychology, sociology, and education) are studied. Special emphasis is placed on and consideration given to averages, dispersion, correlation, index numbers, and graphic methods. Prerequisites: Algebra I, Trigonometry, Analytic Geometry, and Calculus. DR. PICKETT.

History of Mathematics

3 credits

The aim of this course is to furnish a cultural background in the field of mathematics. A study is made of the history of the development of number forms and of computation, methods of solving problems, discoveries in mathematical methods and processes, mathematical recreations and biographies of outstanding mathematicians. Prerequisites: Algebra I, Trigonometry, Analytic Geometry. MISS HOLLAND.

Teaching of Junior-Senior High School Mathematics 3 credits

This course is designed to give instruction in modern methods and techniques in teaching mathematics in the junior and senior high school. It includes units dealing with organization of materials, classroom procedure, content of curricula, and present trends in the field of mathematics. Prerequisites: Algebra I, Trigonometry, Analytic Geometry. MISS HOLLAND.

Curriculum in Arithmetic

2 credits

This course is planned to show the student that there is a definite need for arithmetic in the child's social life, and that the concrete number experiences of the child may be utilized. The

student is familiarized with the basis of selection of material and with methods of presentation. Modern textbooks and courses of study are carefully examined and observations are made in the Demonstration School. MISS HOLLAND.

Arithmetic II

3 credits

A thorough review of subject matter is made and special emphasis is placed upon the arithmetic required by the adult citizen. The work of the course is definitely professional, but the subject matter offers special opportunity for enlarging the student's informational and cultural background in arithmetic. MISS HOLLAND.

Spherical Trigonometry and Navigation

3 credits

This course is an effort to make mathematics a practical subject. Both dead reckoning and celestial navigation will be presented by using formulas of spherical trigonometry. Special topics are: charts, variation, deviation, triangle of velocities, astronomical triangle, radius of action, haversine, and the sextant. DR. PICKETT

MUSIC

MISS SCHMIDT, Head of the Department; MR. ZIMMER, MISS LEE, MISS KIESS, MISS MORLOCK, MR. PARRY, MISS HERFORTH, MR. MIDDLETON, MR. JONES, MR. MITCHELL, MR. GINTER, MR. KEENAN, MRS. ASHENFELTER, MR. WRIGHT, *MR. ANTONOWICH, MR. CARSON, MR. FLETCHER, MRS. GOTTLIEB, MR. GUTSCHER, MR. CARL, MISS KELLER, MR. CHEESMAN, MISS FLAIG, MR. WILKINSON, MR. BELSTROM.

Dictation I

2 credits

The study of tone and rhythm planned to develop the ability to recognize, visualize, sing, and write melodic phrases in all keys. MISS MORLOCK, MISS LEE, MR. WRIGHT.

Dictation II

2 credits

The continuation of Dictation I with material of increasing difficulty, covering syncopated rhythm, compound meter, bass clef, and the use of chromatics. MISS LEE, MISS MORLOCK.

Dictation III

2 credits

The development of the ability to represent, in part writing, the aural recognition of chord progressions. MISS LEE, MR. FLETCHER.

*Leave of absence.

Solfeggio I 2 credits

With this study begins the development of the student's ability to learn to read at sight with sol fa syllables and words, music of modern tonal and rhythmic difficulty in all major and minor keys in the G and F clefs. MR. GINTER, MISS FLAIG.

Solfeggio II 2 credits

The reading of music at sight is continued. More difficult intervals and rhythmic patterns and chromatic tones with words and sol fa syllables in two, three and four part songs and exercises are presented for individual mastery. Prerequisite: Solfeggio I. MISS MORLOCK, MR. GINTER, MISS FLAIG.

Solfeggio III 2 credits

This course is designed to develop within the student the ability to read fluently and accurately compositions found in the more advanced choral literature. It emphasizes the individual work begun in the previous Solfeggio courses through the use of duets and small ensembles. Prerequisites: Solfeggio I and II. MISS SCHMIDT, MR. GINTER, MISS FLAIG.

Harmony I 3 credits

Fundamentals of music: scales, intervals, triads, harmonization of melodies involving the use of the tonic and dominant harmonies in all positions; non-chordal tones; application of the foregoing in original work. MISS LEE, MISS MORLOCK.

Harmony II 3 credits

Harmonization of melodies involving the use of subdominant, supertonic, sub-median, and mediant harmonies in all positions; secondary seventh chords, simple chromatic alterations; application of the foregoing in original work. Prerequisite: Harmony I. MISS LEE, MISS MORLOCK.

Harmony III 2 credits

Simple modulation; further application of chromatic alteration; continued experience in original work. Prerequisites: Harmony I and II. MISS LEE, MR. WRIGHT.

Harmony IV 2 credits

Harmonic knowledge applied to the keyboard; harmonization and transposition of folk tunes and children's songs; elementary improvisation.

Harmony V

2 credits

This course is a survey of the formal and harmonic aspects of the music literature of the eighteenth and nineteenth centuries. The following forms are analyzed: the period and small forms, theme and variation, song form with trio, rondo, and sonata allegro. Prerequisites: Harmony I, II, and III. MISS LEE, MR. KEENAN.

Harmony VI

2 credits

This course is a continuation of Harmony III, involving a study of modulation. Prerequisites: Harmony I, II, and III. MISS LEE, MR. KEENAN, MR. WRIGHT.

Chorus

This course offers a study of choral works with these topics especially stressed: breathing, interpretation, tone quality, enunciation, and diction. Works suitable for junior and senior high schools and teachers colleges are studied, and special attention is given to preparation and public performance in these works. MISS SCHMIDT, MR. JONES.

Orchestra and Band (Advanced, Intermediate and Elementary)

Each music student is required to attend orchestra and band for the entire four years of the course. Advanced players may meet the requirement by being accepted in the Symphony Orchestra and the Concert Band. For those advanced players who do not qualify for the Concert Band, there will be an Intermediate Band. Freshmen (many of whom do not play a band or orchestral instrument) will meet the requirements by attending a Music Literature class which presents a background in Symphonic Literature. All others will participate in active orchestra and band at whatever level they may qualify. Freshmen who play band instruments but who do not qualify for the Concert Band, may play in the Intermediate Band. MR. ZIMMER, MR. MIDDLETON, MR. ANTONOWICZ, MR. CARSON.

Instruments

Class instruction in all the orchestral and band instruments is offered. One year each, of violin, clarinet, and trumpet is required. After having met the preceding requirement, the following instruments are elective: viola, cello, bass; flute, oboe, bassoon; horn, trombone, baritone, tuba; percussion. For those advanced students who are interested in small ensemble groups in woodwinds, brass,

or strings, opportunity is given to survey literature for such ensembles and to study ensemble style by participation. MR. ZIMMER, MR. MIDDLETON, MR. KEENAN, MR. ANTONOWICH, MR. CARSON.

Voice

The department of voice offers the study and application of the physiological and psychological principles of voice production and diction. The material used ranges from rote songs to classic and modern song literature, according to individual ability. Opportunity is offered for solo appearances in recital and with college organizations. MISS KIESS, MR. PARRY, MISS HERFORTH, MR. JONES, MR. GINTER, MR. GUTSCHER, MR. CHEESMAN.

Piano

Each student receives one-half hour instruction in piano per week. Opportunity is given for ensemble or solo performances in practical recitals and in monthly public recitals. At the end of each semester students are expected to meet minimum requirements in sight-reading, technique, and general musicianship, as determined by examinations before the piano faculty. MR. MITCHELL, MR. WRIGHT, MR. CARL, MR. FLETCHER, MRS. GOTTLIEB, MISS KELLER, MR. WILKINSON.

Advanced Standing Requirements in Private Study

Advanced standing in private study may be achieved by students after the Freshman year, upon successfully passing certain tests. Extra credit will be given to students in the advanced standing classification.

***Organ**

Individual instruction in pipe organ is offered to familiarize the student with the instrument and its literature and to develop a playing technique. MR. JONES.

Elementary Conducting

2 credits

This basic course in conducting offers intensive work in the technique of the baton stressing command of the fundamental beats. Factors in interpretation, score reading, rehearsal aims and procedures, concert program building and duties of the conductor are studied and evaluated. The group itself is the practice chorus and orchestra. MR. CARSON, MR. FLETCHER.

*A limited number of upper classmen in the Music curriculum who have met the piano and keyboard requirements may elect organ in place of piano. Students who qualify and are permitted to substitute organ for piano are charged the practice fee of thirty-six (\$36) dollars per semester.

Advanced Conducting (Choral)

3 credits

Application of conducting technique in directing more difficult choral material, program making, score reading and chorus material are discussed. Prerequisites: Elementary Conducting, Eurythmics I and II. MR. JONES.

Advanced Conducting (Instrumental)

3 credits

This course consists of both theoretical and practical study of the conducting of all types of instrumental groups and the combining of the instrumental accompaniment with operetta, etc. Instrumentation, intrepertation, balance, score reading, etc., are studied, discussed, and practiced. Not only the detection and correction of mistakes, but also the psychological cause of mistakes, are studied and practically analyzed. Prerequisites: Elementary Conducting, Eurythmics I and II. MR. MIDDLETON.

Materials and Methods I

3 credits

The methods and materials of every phase of work in the primary grades are studied in this course. The psychological principles underlying the presentation of these music materials are analyzed. Special attention is given to the study of the child voice, treatment of monotones, development of rhythmic and tonal sense, and the beginning of directed music appreciation. In addition to the regular three hour course, one period a week is devoted to directed observation in which general classroom procedures are observed as well as demonstration lessons by the music supervisor. Miss SCHMIDT, MRS. ASHENFELTER.

Methods II

3 credits

This is a course which presents methods and materials covering every phase of work in the intermediate grades and analyzes the psychological principles underlying in the presentations of these music materials. Attention is given to the study of the child voice. The development of part singing is an important phase of this work, and the organization and training of school choirs is emphasized. Directed observation one additional period during the week as in preceding methods is given. Prerequisite: Methods I. Miss SCHMIDT, MRS. ASHENFELTER.

Methods III

3 credits

This course consists of a study of the organization, administration, and content of required and elective music courses in the junior and senior high school. Attention is given to the choral and instru-

mental organizations usually found in these schools. Special consideration is given to the changed and changing voice, voice classes, the a capella choir, instrumental classes, the concert band and orchestra, and the marching band. Materials, techniques, and procedures are examined and evaluated. Directed observation one additional period per week as in preceding methods is included. Prerequisites: Methods I and II. MISS SCHMIDT, MR. ANTONOWICH.

History and Appreciation of Music I and II

6 credits

(For Students in the Music Education Curriculum Only)

The field of music history in theory and practice from early times to the present is covered in this course. Examples of music, either by phonograph or other means, are used as much as possible to illustrate this survey. A strong emphasis is placed on the interrelation between various phases of music history and other social and art movements. MR. ZIMMER, MR. KEENAN.

Student Teaching and Conferences

12 credits

Opportunities are provided for student teaching, which carries with it observation, extending from the kindergarten through the twelfth grade. The work is carried on in different types of schools, such as the public schools of the Borough of West Chester, consolidated country schools, and one-room rural schools. Instruction is given in both vocal and instrumental music; and in some schools, piano class work is in progress. Group conferences are held twice weekly; individual conferences are held once weekly. MRS. ASHENFELTER, MR. ANTONOWICH, MR. BELSTROM.

Eurythmics I and II

2 credits

The realization of rhythm in bodily movement, and the perception of musical rhythm in muscular activity. The primary purpose of the course is to help the student, through familiarization with all the factors which influence rhythmic development, to make application of all rhythmic principles in the teaching of music to children. This course is required of all students in the Music Education curriculum. MISS WADE.

Music I (For Elementary Students)

2 credits

This course places special emphasis upon some materials and correct singing. The following items are presented as fundamental elements of musical knowledge, necessary to prospective teachers in elementary or intermediate grades: tone production, reading music

with and without syllables, elementary theory, including clefs, signatures, major and minor scales, meter rhythms, ear-training, and diction. MISS SCHMIDT, MISS MORLOCK, MISS FLAIG.

Music II (For Elementary Students)

2 credits

This course is a study of materials suitable for children in primary, intermediate, and rural school grades; of the methods and devices used in teaching these materials, and of the use of the rhythm band and phonograph and various phases of music study which their uses enhance. Observation in the Demonstration School is part of this course. Prerequisite: Music I. MISS SCHMIDT, MISS MORLOCK, MISS FLAIG.

Music III (For Academic Students)

2 credits

The integration of music with literature and other arts, together with a study of the historic background of composers, is the purpose of this course. The whole is designed to enrich the student's knowledge and stimulate his love of good music through the study of outstanding examples of music literature. MR. MIDDLETON, MR. ANTONOWICH, MR. CARSON, MISS FLAIG, MR. FLETCHER.

ELECTIVES IN MUSIC

Class Piano Methods

2 credits

This course provides for the training of piano teachers and supervisors for the organization and teaching of piano classes in the public school. Suitable teaching material including the leading systems of class piano instruction will be examined and discussed. Demonstration and student teaching are included. MR. MITCHELL.

Counterpoint

2 credits

A practical study of the fundamental material of music and its evolution. The course includes a comparison of harmonic and melodic movement, analysis and writing of both vocal and instrumental polyphony in strict and free style. Prerequisite: Harmony III. MR. JONES.

Composition

2 credits

Creative writing with special emphasis on material for use in the public schools. The development of sound principles of criticism is encouraged. Prerequisite: Harmony VI. MR. KEENAN.

Instrumentation

This course presents the elements and general principles of arranging for orchestra and band. The object of the course is to enable students to do acceptable sounding scoring, where many players are still young and unable to play difficult music, and where many bands and orchestras have incomplete instrumentation. For Seniors only. MR. ZIMMER.

Instrumental Techniques, Materials and Methods 3 credits

This elective course is designed for those juniors and seniors who desire to supplement their training in instrumental music by expanding their knowledge of the organization and administration of an instrumental department: modern materials for instrumental classes, solos, small ensembles, orchestra and band; rehearsal procedures and techniques; minor repairs to instruments; contests and festivals; marching band methods and procedures. Prerequisites: Membership in Symphony Orchestra or Concert Band for one year or previous instrumental experience satisfactory to the instructor. MR. CARSON.

Teaching of Music Appreciation 3 credits

This course is designed to enrich the music program throughout the grades. Suitable and available materials will be suggested from which each member of the class will be expected to organize a unit of work for a specific grade. The subject of these units will be decided by the needs of the class itself. Throughout the course an attempt will be made to provide variety of approach and to present the subject so as to conform to the child's mental, physical and psychological development. Prerequisites: Methods I and II. MRS. ASHENFELTER.

SCIENCE

DR. GORDON, Head of the Department; Miss GREENWOOD, DR. TREZISE, DR. ROGERS, Miss HARBOLD, MR. McTAVISH, MR. SKILLEN, MRS. KENNEDY.

Biological Science I 3 credits

Field studies of living things are supplemented by laboratory experiences, demonstrations and discussions of the fundamental life processes. The production of food by the green plants of the earth and their importance to man, the role of flowers, the important structures of the human body, and body processes are among the topics reviewed. Elements of nutrition and the obvious applications to healthful living, as well as the effects of poisons and diseases, are

emphasized. DR. GORDON, MISS GREENWOOD, DR. TREZISE, MR. SKILLEN, MRS. KENNEDY.

Biological Science II

3 credits

The principal divisions of the plant kingdom and the animal kingdom are reviewed in a general way, with special emphasis on such important groups as those which are responsible for diseases and substantial crop losses. Life histories in relation to the control of organisms are stressed. Principles of heredity and man's place in the biological world are included. Conservation of forests, grasslands, wild life and soils are discussed as problems in applied biology. DR. GORDON, MISS GREENWOOD, DR. TREZISE, MR. SKILLEN, MRS. KENNEDY.

General Botany I

3 credits

Familiar trees and common lawn plants are studied and identified by means of keys and descriptive literature as an introduction to the plant world. This is followed by laboratory demonstrations of the structures and processes which occur in leaves, stems and roots. Plant nutrition, energy transformations, the movements of water and foods within vascular plants, as well as commercially important plant products are among the subjects of this course. It is concluded with a study of flowers, pollination and fertilization in relation to the development of fruits and seeds. DR. GORDON.

General Botany II

3 credits,

The basic facts contributing to the theory of plant breeding variations in the life forms of plants, their life histories and economic importance are stressed in this course. The bacteria, fungi, algae, mosses and ferns are studied, using familiar examples which are readily available or which are easily cultured. Laboratory techniques involve preparation of materials for the microscope, isolating bacteria and molds in pure culture, simple straining methods and use of oil immersion for observing bacteria and chromosomes. DR. GORDON.

Ecology

3 credits

Intimate studies of plants and animals in their natural environment form the basis of attempts to discover the complex relationships which exist in the world of nature. Habitats visited include forest and grasslands, ponds and streams. Of special interest are the serpentine barrens, the mixed mesophytic forest, and the artificial grasslands which maintain dairy herds and fatten beef cattle in this region. The discussions and illustrated lectures are designed to

focus attention on the effects of physical factors of the environment, key-industries, food-chains, population cycles, and problems in the conservation of renewable natural resources. Prerequisites: Two semesters of Biological Science. DR. GORDON.

Field Botany

3 credits

This course is designed to help teachers to become familiar with the local flora. Much practice will be given in the use of keys, manuals of botany, and herbarium materials. The flora of southeastern Pennsylvania is particularly rich in species and includes upwards of 1500 different kinds of native plants. These include trees, shrubs and vines, wild-flowers, ferns, the larger fungi and the moss-worts. Use is made of the Darlington Herbarium and other collections. DR. GORDON, MISS GREENWOOD.

Field Botany

3 credits

This course is primarily one which will familiarize teachers with the animal life in the surrounding localities. Considerable attention will be given to the use of keys, charts, books, museum specimens as guides to the identification and classification of various animals. Field trips will be taken to observe, collect and study animals as well as their habitat. DR. TREZISE, MISS GREENWOOD, MRS. KENNEDY.

Physical Science I

3 credits

In this survey and orientation course, one of the aims is to make the student aware of modern concepts of the universe around him, its vastness and its composition. Such knowledge is of great value to students preparing to teach science in the elementary school, to those who are planning a specialized curriculum in science, as well as to persons who desire a cultural background. DR. ROGERS, MISS HARBOLD, MR. McTAVISH, MR. SKILLEN.

Physical Science II

3 credits

In this course studies are made of various devices by which man makes use of the earth's supply of energy. Modern applications of electromagnetic and radiant energy form a most important unit. This is followed by a consideration of the earth as a planet, continually undergoing changes which exert a controlling influence in the life of man. DR. ROGERS, MISS HARBOLD, MR. McTAVISH, MR. SKILLEN.

Curriculum in Elementary Science

3 credits

This course aims to show the purposes and values of science in the elementary school curriculum, the psychological principles of science teaching, and the methods and materials of presentation,

with special stress upon the activity program. The specific topics include the objectives of teaching elementary science, a survey of existing courses of study, the use of materials found in the immediate environment, studies and research in the field of elementary science. Readings, discussions, laboratory experience, field trips, demonstrations of teaching in the Demonstration School, and individual activities constitute approaches used in this course. MISS GREENWOOD.

Ornithology

3 credits

Field work in the recognition of the birds common to our region and a study of their habits will comprise a large part of the course. Consideration will be given to the structure, classification, migration, geographical distribution, economic value, and conservation of birds. The course will be of considerable value to teachers who will sponsor Junior Audubon Societies and bird clubs in their schools and communities. Bird study is frequently the approach to the more general pursuit of natural history as a hobby. MISS GREENWOOD.

Photography

3 credits

This subject stands on its own merits as an absorbing hobby and as a means of providing visual aids to education, as well as providing skill in an important technique of the scientist. The course will deal with construction of cameras and lens systems, light sources, filters and exposure meters. Practice in outdoor and indoor photography and simple darkroom procedures will include the making of lantern slides, film slides, and motion pictures. DR. GORDON, DR. CRESSMAN, MR. MCTAVISH.

Chemistry I

4 credits

This course in general inorganic chemistry emphasizes a thorough ground work in the fundamentals of the subject. Particular attention is paid to the basic chemical laws, the writing of reactions and problem solving. The periodic table and atomic structure are introduced very early in the semester and form a groundwork for the entire course. DR. ROGERS, MR. MCTAVISH and assistants.

Chemistry II

4 credits

This is a continuation of Chemistry I in which the more common elements are studied from the standpoint of the periodic table. Problem solving, the relationship between theory and practice and the writing of reactions are stressed. Several of the more important industrial processes are studied in detail. Prerequisite: Chemistry I. DR. ROGERS, MR. MCTAVISH and assistants.

General Chemistry

3 credits

This course is required of all students of Health and Physical Education and does not satisfy the requirements in chemistry for General Science majors. It includes a general study of several of the common elements, several types of problems and the fundamental laws of chemistry. A brief study of the periodic table and atomic structure is introduced very early in the semester. DR. ROGERS, MR. MCTAVISH and assistants.

Nutritional Chemistry

3 credits

The contents of this course include such important topics as carbohydrates, fats, proteins, vitamins, the metabolism of food, dietary standards, body growth and development in their relation to food. Attention is given to dietary diseases and diseases which are spread by contaminated food. Prerequisite: Chemistry I or General Chemistry. DR. ROGERS, MR. MCTAVISH and assistants.

Qualitative Analysis

3 credits

This course makes a careful and systematic study of the more common ions. Emphasis is placed on a thorough knowledge of their reactions, identifications, and separation. Much attention is given to the laws governing these operations and to the development of laboratory technique. Prerequisites: Chemistry I and II. DR. ROGERS.

Quantitative Analysis

3 credits

The primary purpose of this course is to develop a thorough understanding of exact laboratory operations. The basic analytic methods in gravimetric and volumetric analysis are employed. Particular attention is given to problem solving and the reasons in back of the laboratory work. Prerequisite: Chemistry I and II, Qualitative Analysis. DR. ROGERS.

Organic Chemistry I

4 credits

This is a general introductory course in organic chemistry. It includes a systematic study of the more important compounds of carbon to the aliphatic and aromatic series. Prerequisite: Chemistry I and II. DR. ROGERS.

Industrial Chemistry

3 credits

The approach to this course is from the standpoint of the prospective teacher of chemistry or senior science. It is not an engineer-

ing course. Raw materials, primary and by-products, plant methods and plant layout are discussed. Basic chemical principles and problems are applied. Trips to neighboring plants and industries are included in the course. Prerequisite: Chemistry I and II. DR. ROGERS.

Biological Chemistry

3 credits

Metabolic reactions which occur in man will be considered in terms of enzymes which catalyze them and the co-factors (vitamins, hormones and minerals) which regulate the activities of enzymes. Attention will be given to various enzymatic reactions involved in digestion, respiration, excretion and secretion. Chemistry of digestion, absorption, and normal metabolism of carbohydrates, lipids and proteins are considered together with such conceptions as may be necessary for the proper appreciation of metabolism phenomena encountered. Other topics such as chemical constituents of blood, nitrogen metabolism, mineral metabolism and water balance, urine analysis, chemistry of respiration and acid-base balance, and ionic movement of cells and acid-base balance are considered. Prerequisites: Two semesters of biological sciences, Chemistry I and Chemistry II. DR. TREZISE and assistants.

General Zoology I

3 credits

This is a basic and fundamental course intended to acquaint the student with the structure, life history and behavior of representative specimens of each phylum of the invertebrate animals. In the study of types, structure, function and adaptation are given equal emphasis. The principles of phylogeny and ontogeny are considered. The laboratory and class work is supplemented by field studies, including observations of habit, ecological conditions and the use of keys for identification and classification. DR. TREZISE, MRS. KENNEDY and assistants.

General Zoology II

3 credits

This is a continuation of Zoology I. A complete study of the vertebrate phylum is made emphasizing animal dissection and a thorough study of the systems of the amphioxus, the lamprey eel, the dogfish, the frog and the pigeon are made. Prerequisite: Zoology I. DR. TREZISE, MRS. KENNEDY and assistants.

Anatomy I

3 credits

A detailed study of the various systems of the human body is made with particular emphasis on the skeletal and muscular systems. Comparative studies are made of the gross structure of these

systems with those of other vertebrates. Laboratory work includes a thorough study of the articulated and disarticulated human skeleton and the dissection of the cat. Oral quizzes are conducted on parts dissected. The practical aspects of the various systems are discussed. DR. TREZISE, MR. SKILLEN and assistants.

Bacteriology

3 credits

The fundamentals of microbiology including media making, methods of sterilization, the action of germicides and bacteriostatic agents, the study of morphology and physiology of pure cultures of micro-organisms and a study of the content and significance of bacteria in the air, soil, water and milk are considered. It includes the study and use of staining techniques; the use and study of genetic materials, laboratory methods of analyzing industrial samples. Also included are problems on water purification and putrefaction, general water analysis, problems on fermentation and protein breakdown which effect vital industrial products and as well many problems that deal with sanitation. The course is recommended to students interested in the field of laboratory technology, for students preparing for biological fields and for those interested in the Health and Physical Education Curriculum. Prerequisites: Botany I and Botany II or by special permission of the instructor. DR. TREZISE.

Entomology

3 credits

Lectures and demonstrations on the characteristics of the orders and families of insects, with a study of their habits, life-histories and relations to plants and animals are given. Control of destructive insects will be considered. The laboratory work consists of a study of the structure, metamorphosis and classification of insects. Laboratory work will be supplemented by field trips to collect and observe insects of various habitats. Prerequisites: Zoology I and II. DR. TREZISE, MRS. KENNEDY.

Heredity

3 credits

Various theories of genetics and eugenics and their bearing on human progress are discussed. A study of the mechanism and laws of heredity and variation and their practical application is included. Laboratory work includes breeding experiments with living mice and rats, studying the inheritance of at least thirty characters. Prerequisites: Zoology I and II or Botany I and II. DR. TREZISE.

Histology

3 credits

A study of the principal tissues of the animal body in living and fixed preparations lays emphasis on the structural relations of cells

to the activities of the body. This course includes a study of various methods of microscopical technique and is adapted to the individual requirements of those majoring in Biology. Prerequisites: Zoology I and II and Botany I and II. DR. TREZISE.

Parasitology

3 credits

A study of the principal parasites affecting man with emphasis on their life histories and control. Practical work in collecting, mounting, and identifying specimens will be done. Morphology, life cycles and taxonomy of parasitic protozoa, helminths and arthropods as vectors of disease will be studied. Laboratory work involving techniques of microsectioning as well as a study of the effect of various biological stains and dyes will be considered. Prerequisites: Zoology I and II. DR. TREZISE and assistants.

Physiology I

3 credits

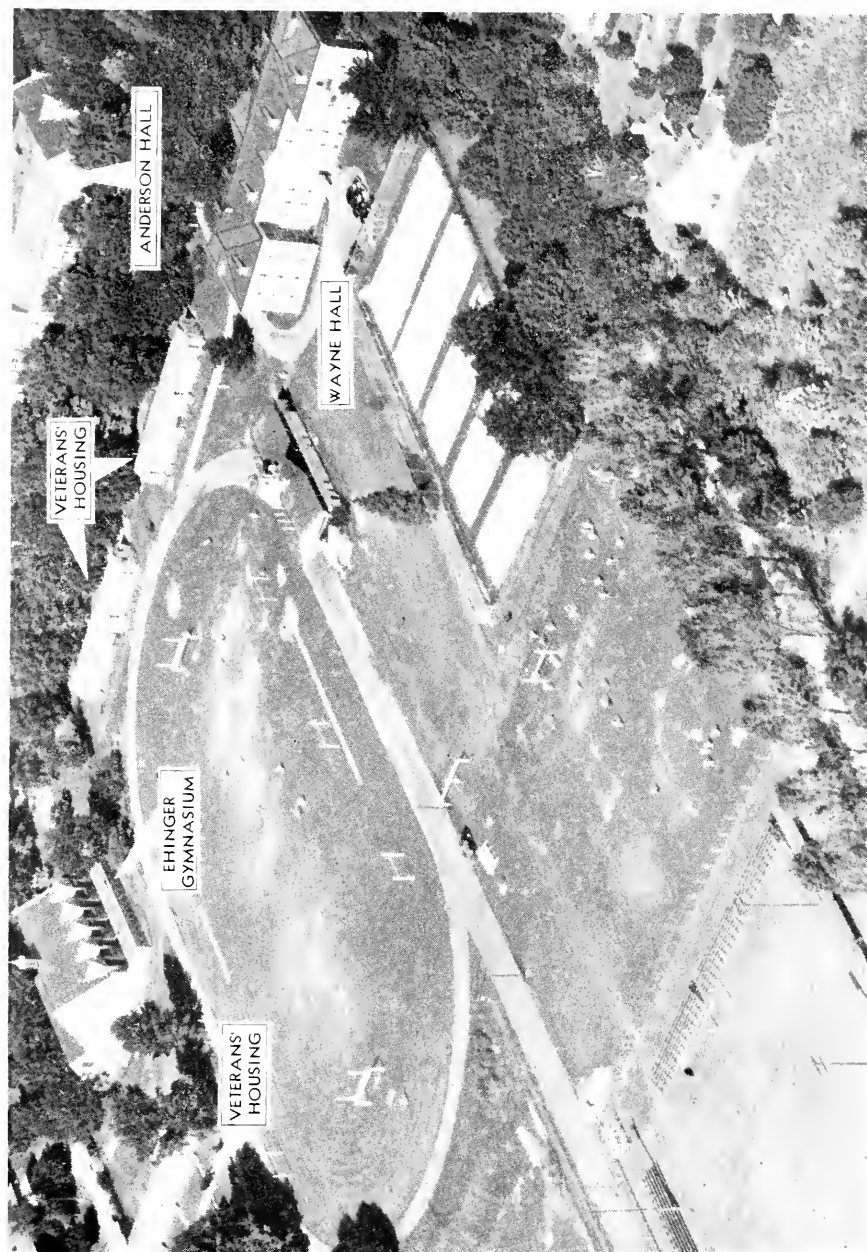
This course is primarily one which is designed to fit the needs of the Health and Physical Education student in preparation for the course in Physiology of Exercise and for students interested in general physiology and laboratory techniques. Included are studies of the functions of the human body, especially in respiration, digestion, circulation, excretion and reproduction. Clinical diagnosis of elementary physiological problems includes simple blood chemistry, basal metabolism tests, blood cell counts, blood typing, blood pressure and the use of clinical apparatus. Prerequisites: Chemistry I, Anatomy I. DR. TREZISE, MR. SKILLEN and assistants.

Physiology II (Physiology of Exercise)

3 credits

The basic and fundamental functions of the human body in relation to exercise, training, work, fatigue and other situations related to Physical Education are presented. It is designed to acquaint the student with normal systemic reactions as well as the abnormal. Laboratory work will be arranged to familiarize the student with: Faradic and Galvanic current, muscle-nerve activities, stimulation, response, efficiency, endurance and adjustment to varying environmental factors. A study of the kymograph and its recordings will be interpreted in an effort to bring to the student a better understanding of neuro-muscular activities in everyday life.

Some time will be devoted to physical therapy, particularly designed to acquaint the Physical Education student with principles of infra-red radiation, ultra-violet irradiation, medical diathermy, X-ray, light therapy, massage and artificial fever. Clinical demonstrations will be arranged as part of the laboratory work to acquaint the student with the actual operation of the equipment and to guide



AIR VIEW OF MEN'S ATHLETIC FIELDS

him in better understanding of practical applications. This course will be invaluable to students planning to continue in this field as well as returning service men and women who are interested in physical therapy as a profession. Prerequisite: Physiology I. DR. TREZISE, MR. SKILLEN and assistants.

Plant Propagation

3 credits

The scientific basis of gardening, nursery practice and greenhouse operations form the content of this course. Techniques involved in selection of seed, successful rooting of cuttings, grafting, soil preparation, soil testing, and culture of plants for food and decorative purposes will be studied. The many gardens, nurseries and greenhouses in the vicinity of West Chester offer special opportunities to observe and to engage in practical work. DR. GORDON

Vertebrate Embryology

3 credits

An introduction to the principles of vertebrate embryology based upon a study of the chick and the frog with constant reference to human development are discussed. The lectures emphasize fundamental embryological processes and variations in the development of vertebrates especially in nutrition, respiration, and excretion. In the laboratory the chick, the frog and the pig embryos are studied in detail. Various techniques are explained and employed.

Recommended for those majoring in Biology. Prerequisites: Zoology I and II. DR. TREZISE.

Physics I

4 credits

This course in general college physics includes mechanics and heat. The work is so arranged that it will be of the greatest aid to students preparing to teach in the secondary school. Three class periods and one laboratory period each week are required. MISS HARBOLD.

Physics II

4 credits

This course is a continuation of Physics I and includes the study of electricity, light, and sound. Physics I and II constitute a year of general college physics. Students may elect Physics II without having completed Physics I only with the permission of the instructor. MISS HARBOLD.

Advanced Mechanics

3 credits

This course covers a comprehensive study of all phases of mechanics including vectors, translatory and rotary motion, ma-

chines, and the properties of solids and fluids at rest and in motion. Laboratory work will give students experience in learning to handle equipment for demonstration and for precision in measurements. Prerequisites: Physics I and II. MISS HARBOLD.

Astronomy

3 credits

A general introductory course is designed to be of special value to those who are planning to teach general science or senior science in the secondary schools. The recognition of constellations and components of the solar system by means of the naked eye and low-power telescopes will be accompanied by classroom discussions of modern ideas concerning the universe and their practical significance. DR. ROGERS, MISS GREENWOOD.

Electricity and Magnetism

4 credits

As a study of direct and alternating currents and of the general theories of electricity and magnetism this course includes such topics as electromagnetic induction, theory of magnetism, thermo-electricity, photo-electricity, communication equipment, and ionization. Attention will be given to modern applications of principles studied. Laboratory work will give students experience in the construction of electrical circuits and in the use of electrical measuring instruments. Prerequisites: Physics I and II. MISS HARBOLD.

Modern Physics

3 credits

A study of the 20th century developments in the field of physics, this course interprets such phenomena as radio-activity, X-rays, electron emission, gaseous discharge, and atomic energy in terms of recent concepts of the structure of matter and associated energy relationships. Students will perform laboratory experiments illustrating principles involved. Prerequisites: Physics I and II. MISS HARBOLD.

Physical Science VI

3 credits

A special course in musical acoustics has been arranged for students in the Music Education Curriculum to give them the scientific aspects and some simple mathematical laws which apply to all types of musical instruments, including the human voice apparatus. Further consideration is given to the acoustics of concert halls and special devices for recording, reproducing and amplifying sounds. MISS HARWOOD, MR. SKILLEN.

Radio Communications

3 credits

This course includes theory and design of receivers, transmitters, and power supply and study of tube characteristics. Laboratory work covers practical construction and operation. Prerequisites: Physics I and II. Miss HARBOLD.

Teaching of the Sciences in the Secondary School 3 credits

Methods and materials useful in teaching of standard courses such as general science, biology, and physics will be considered in this course. The use of the demonstration-experiment, laboratory procedures, field trips, and audio-visual aids, selection of texts, workbooks, and laboratory manuals, and sources of materials of science are included. THE SCIENCE DEPARTMENT STAFF.

SOCIAL STUDIES

DR. HEATHCOTE, Head of the Department; DR. HEIM, DR. VOLLBRECHT, DR. ANDES, DR. CUNCANNON, MR. WAHL, MRS. IVINS.

History of Civilization

4 credits

This is a survey course in the social sciences and traces the development of various aspects of the group life. Its aim is to make certain and realistic the information necessary for a proper understanding of the great heritage that is ours in the present day. DR. HEATHCOTE, DR. HEIM, DR. VOLLBRECHT, DR. CUNCANNON, MR. WAHL, MRS. IVINS.

Sociology

3 credits

The course deals with a study of the non-economic and non-political behavior of men, with particular reference to groups, their interrelations and basic processes and their culture. Lectures, special reports, and discussions cover such topics as social groups, culture, influences of environment, influence of heredity, isolation, population trends, conflicts, competition, co-operation, accommodation, assimilation, social control, stratification, and division of labor. The influence of social interaction upon personality is studied. The function of education in its relation to social control, culture, growth, and interaction is given consideration. DR. HEIM, DR. ANDES, DR. CUNCANNON.

American Government

3 credits

The basic facts and principles of government necessary for teaching of courses in Civics, Problems of American Democracy, and United States are studied in this course. The course includes a

study of the constitutional structure of the Federal system and the National Government, with particular emphasis on the lawmaking and enforcing agencies and the electorate's influence thereon. DR. VOLLBRECHT, DR. ANDES, DR. CUNCANNON.

Economics

3 credits

This course emphasizes economic principles which are fundamental for an appreciation of our modern economy. While stressing the forces and factors that explain production, distribution, and consumption in our capitalistic order, much attention is also given to practical economic matters, including labor problems, co-operative movements, and business management. DR. HEIM, DR. ANDES, DR. CUNCANNON.

Social and Industrial History of the United States

3 credits

The study of our National History from an economic point of view is particularly valuable in the period of economic reconstruction in which we are living. The great trends and movements in agriculture, manufacturing, commerce, finance, transportation, and industrial relations are taught from their beginnings in the Colonial period to their contemporary expression. DR. HEATHCOTE, DR. VOLLBRECHT, DR. ANDES.

Modern European History

3 credits

This course aims to provide the student with a knowledge of the political, economic, and social movements after the Congress of Vienna. Special emphasis is given to the rise of nationalism, liberalism, the industrial revolution, imperialism, the causes of World War I and peace-time reconstruction. DR. VOLLBRECHT.

United States History I

3 credits

The purpose of this course, which is primarily narrative, is to study the social and political conditions of the pre-revolutionary period to the end of the Civil War. The sources of particular problems are uncovered and the foundations are laid to understand later American development. DR. HEATHCOTE, DR. HEIM, DR. VOLLBRECHT, DR. CUNCANNON, MR. WAHL.

United States History II

3 credits

This course traces American History from 1865 and stresses contemporary problems. The standard and principles of political, social, and cultural institutions are carefully analyzed and studied. Careful attention is given to special problems in our American life

which have arisen since the Civil War. DR. HEATHCOTE, DR. HEIM, DR. CUNCANNON, MR. WAHL.

Early European History

3 credits

The purpose of this course is to trace the evolutionary development of various elements of our culture which have come down to us from the past and to provide a background for the required courses of Modern European History and American History. Chronological period covered is from 1300 to 1815. DR. VOLLBRECHT.

Renaissance and Reformation

2 credits

This is a course dealing with the study of the Renaissance, with especial reference to the artistic, literary, scientific and political aspects and the vital personalities motivating them; the Reformation as it affected the religious, economic, and political development of Europe. Prerequisite: Early European History. DR. VOLLBRECHT.

Europe Since World War I

3 credits

This course aims to create a better and broader understanding of European post-war problems. Lectures on political, economic, social, and cultural topics help to interpret treaties and alliances concluded by European Powers since 1918. The following subjects are discussed: Versailles and Locarno; disarmament and rearmament; security and revision; the League of Nations; fascism; communism; and democracy; the Danube and the Balkan problems; the Baltic States and Finland. Special emphasis is given to the problem of Soviet Russia and Nazi Germany, the rivalries in the Mediterranean, and the Anglo-German problem. DR. VOLLBRECHT.

History of England

3 credits

This course attempts to trace the development of the English people from prehistoric times to the present. It serves to give the student a better background for the proper understanding of American history and institutions. DR. HEIM.

History of the Far East

3 credits

This course seeks to follow intensively the background of economic, political, and social institutions and to note the relation to trends at the present time in the Far East. Nationalism in Japan; the struggle for unification in China; the desire for more self-government in India will be studied. The relation of Western powers to the East under these conditions will be examined. DR. HEATHCOTE.

History of Pennsylvania

2 credits

**Basic Course in History of United States and Pennsylvania
State Council of Education, December 4, 1942.**

"That subsequent to September 1, 1943, all permanent certificates issued by the Department of Public Instruction to teach in the public schools of the Commonwealth, shall, in addition to the present regulations, require a basic course in the history of the United States and Pennsylvania.

"And further, that subsequent to September 1, 1944, all certificates issued by the Department of Public Instruction to teach in the public schools of the Commonwealth shall, in addition to the present regulations, require a basic course in the history of the United States and Pennsylvania."

This is a study which follows the history of the early colonial life in the province so that the political and social life is understood. The relationship of the province, and then to the state, to the United States in the formative period is analyzed. Then the growth of the state to the present time is traced. DR. HEATHCOTE.

Teaching of Social Studies—Secondary Education**Curriculum**

3 credits

This course deals with materials and methods for grades seven to twelve. The social science courses of these grades are basic for the enrichment of citizenship. Consequently, a careful study in method procedures is of utmost importance. DR. HEATHCOTE.

Family Living

3 credits

The course, Family Living, deals primarily with the family in its present form and functions. A brief study of the historical background of the family will be made. The family of the present day will receive major emphasis. Units dealing with the bonds of family life, the changed functions and relations of the family, together with a brief treatise of a few of the major problems of the family, will be considered. These problems may include divorce, changed economic functions, changed relations between the family and other institutions, such as the school, the church, and the State.

Industrial Relations

2 credits

The purpose of this course is to study a history of the industrial movements in order to understand the problems involved in the background. Then follows a study of human relationships in industrial enterprise, the place of collective bargaining, and personnel administration. DR. ANDES.

Teaching of Social Studies for Elementary Grades 3 credits

This course includes a study of recent trends in the Social Studies curriculum stressing democratic living in school, community, and nation. Civic clubs, current events, and the assembly are studied as they relate to the teaching of good citizenship. Evaluations of curricula in Social Studies and History for the Elementary grades, as well as the methods of teaching social studies and government in the elementary grades are stressed. MISS HOBBS.

History of Latin America 3 credits

The purpose of this course is to make a survey of Latin-American history. The relation of European nations and the United States, particularly with the Latin-American countries, is examined. A study is also made of their social and cultural institutions. DR. ANDES, DR. CUNCANNON.

Social Problems 3 credits

This is an advanced course in sociology. It deals with several problems, such as poverty, unemployment, crime, divorce, mental maladjustment. Lectures, reports, and seminar techniques are used.

Introduction of Philosophy 3 credits

The purpose of this course is to study the various systems of thought from early civilization to the present time, which have enriched our culture. Those systems of thought are examined historically so that the viewpoint may be clearly understood as their contributions to culture are analyzed. DR. HEATHCOTE, DR. VOLLBRECHT.

Comparative Government 3 credits

An understanding of the ideals and practical workings of Democracy and its alternatives in Europe today is essential to teachers of Modern European History. In this course a comparative study of the democracies of England and France is followed by a survey of the political systems of Germany, Italy, and Russia. Prerequisite: American Government. DR. VOLLBRECHT, DR. ANDES.

Evolution of Social Institutions 3 credits

This course deals with the sociological background in the origin and development of social institutions, such as the family, church, language, property, tool consciousness. A large portion of the course is devoted to the problems of the family. DR. HEIM.

SUMMER SESSIONS OF 1949

PRE-SESSION: 3 weeks—June 6 to June 24

REGULAR SESSION: 6 weeks—June 27 to August 5

POST SESSION: 3 weeks—August 8 to August 26

Credit Secured in Summer School

By action of the Board of Presidents of the State Teachers College, no student will be allowed to secure more credits than the number of weeks in a session except by special permission of the President and the Dean. A student may enroll for one, two, or all three sessions. By attending all twelve weeks a student can complete 12 semester hours of credit.

Expenses and Fees*

There is no tuition charge to legal residents of the Commonwealth of Pennsylvania. Board and room are \$10.00 a week. The Activity Fee for the regular session is \$2.00, and for the pre-session and post-session \$1.00 each. Books must be purchased. They will cost approximately \$15.00. A fee of \$7.50 per semester hour of credit, covering instructional costs, is charged for residents of Pennsylvania; out-of-state students also pay at the rate of \$7.50 per credit hour. The full expense of any summer session must be paid on the day of registration.

Health and Physical Education

During the summer of 1949, the College plans to offer courses in the health and physical education curriculum. The courses to be offered will be of collegiate grade and will carry credit toward discharging the requirements for the B.S. degree in the field of Health and Physical Education. This program will interest and appeal to the following groups of people:

1. Graduates of the three-year curriculum in health and physical education who are planning to meet requirements for the degree in health and physical education.
2. Graduates of other curricula who now plan to secure teaching certification in the health and physical education field.
3. Teachers in service who are called upon to teach and supervise health and physical education and playground work and who desire to meet the state requirements for this work.

*Fees subject to change without notice.

Music Courses

During the 1949 Summer Session the College is offering courses in Music Education for three classes of people:

1. Those who have completed the three-year music course in the State Normal Schools and Teachers Colleges of Pennsylvania.
2. Supervisors of music in the elementary or secondary schools who are desirous of furthering their musical education or of securing the Bachelor's degree in this field.
3. Those who have done advanced or somewhat irregular work in music and who wish to continue their musical education in the four-year college curriculum.

In the Summer Sessions, courses will be offered only when a sufficient number of students apply for them.

More detailed information about the Summer Sessions will be sent upon request to the Registrar, State Teachers College, West Chester, Pennsylvania.

EXTENSION WORK*

Extension courses permitted in the four-year curricula for the preparation of teachers of the public schools:

1. The College adheres to the regulations set up by the American Association of Colleges for Teacher Education. A committee of this Association has recommended that extension credits be limited to thirty-two semester hours in the four-year curricula.
2. Any courses in the four-year curricula may be offered by the State Teachers Colleges subject to the standards approved by the State Council of Education.
3. Credit for equivalent courses given by other institutions may be given subject to the thirty-two semester hour limit and provided the courses have been given in accord with the standards of the State Council of Education.
4. Extension credits previous to June 1, 1941, shall be in accord with the limited list in effect at that time.

COLLEGE COURSES FOR TEACHERS

Each semester a number of courses may be offered in the evenings from 6:30 to 9:00 P.M. and on Saturday mornings. These courses are planned for those teachers who are in service and who wish to continue their work toward the degree. The courses given are selected from the several curricula and are chosen with the idea of accommodating as many teachers as possible.

The cost of these courses is at the rate of \$7.50 per semester hour of credit for legal residents of Pennsylvania and for out-of-state students.

No Activity Fee is charged students who are enrolled in the College Courses for Teachers. The payment of the Activity Fee does, however, entitle the student to participate in all student activities and college activities that are provided for by this fee.

Not more than six semester hours of credit will be allowed for courses completed in any one semester by a student who during such term, is a regularly employed full-time teacher.

The College gladly welcomes any suggestions for courses to be offered evenings and Saturdays. Such requests should be mailed to the Dean of Instruction.

*The State Teachers College at West Chester does not offer courses in correspondence, nor does it grant credit for courses taken through correspondence.

ENROLLMENT

1948-1949

	<i>Male</i>	<i>Female</i>	<i>Total</i>	<i>Curricula Total</i>
First Year—General.....	79	227	306	306
Second Year—General.....	91	166	257	257
Elementary Education.....				186
Junior.....	6	89	95	
Senior.....	3	88	91	
Secondary Education.....				273
Junior.....	118	40	158	
Senior.....	58	57	115	
Health and Physical Education.....				417
Freshman.....	80	44	124	
Sophomore.....	79	22	101	
Junior.....	82	32	114	
Senior.....	47	31	78	
Music Education.....				290
Freshman.....	43	40	83	
Sophomore.....	24	44	68	
Junior.....	24	18	42	
Senior.....	44	53	97	
College Graduates.....	<u>3</u>	<u>1</u>	<u>4</u>	<u>4</u>
	781	952	1733	1733
College Courses for Teachers.....	<u>2</u>	<u>12</u>	<u>14</u>	<u>14</u>
TOTAL COLLEGE ENROLLMENT....	783	964	1747	1747

ENROLLMENT BY COUNTIES**1948-1949**

Adams.....	9	Lehigh.....	31
Allegheny.....	5	Luzerne.....	26
Beaver.....	2	Lycoming.....	9
Bedford.....	4	Mifflin.....	9
Berks.....	57	Monroe.....	2
Blair.....	7	Montgomery.....	146
Bradford.....	5	Montour.....	2
Bucks.....	48	Northampton.....	29
Cambria.....	5	Northumberland.....	10
Cameron.....	1	Perry.....	2
Carbon.....	13	Philadelphia.....	452
Center.....	5	Pike.....	3
Chester.....	197	Schuylkill.....	34
Clearfield.....	1	Somerset.....	1
Clinton.....	1	Susquehanna.....	3
Columbia.....	3	Union.....	1
Cumberland.....	21	Wayne.....	2
Dauphin.....	48	Westmoreland.....	4
Delaware.....	334	York.....	40
Erie.....	1		
Fayette.....	2	Total from Penna.....	1667
Franklin.....	11	From other states.....	66
Huntingdon.....	4		
Juniata.....	3	TOTAL.....	1733
Juniata.....	3		
Lackawanna.....	10		
Lancaster.....	44		
Lebanon.....	20		

DEMONSTRATION SCHOOL**1948-1949**

Kindergarten.....	33	Fifth Grade.....	26
First Grade.....	26	Sixth Grade.....	28
Second Grade.....	26		
Third Grade.....	26	TOTAL.....	193
Fourth Grade.....	28		

SUMMARY OF ENROLLMENT**1948-1949**

College Enrollment — Full-Time Students.....	1733
College Courses for Teachers — Saturday Classes.....	14
Total College Enrollment — Academic Year 1948-1949.....	1747
Enrollment in Pre-Session 1948.....	650
Enrollment in Summer Session 1948.....	831
Enrollment in Post Session 1948.....	541

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REGISTRATION

The State Teachers College at West Chester devotes its entire facilities to the training of teachers for the public schools. If you are interested in four years of training leading to the degree of Bachelor of Science in Education and a college certificate to teach in the public schools of Pennsylvania, please fill in the form at the bottom of this page and return it to the Registrar, State Teachers College, West Chester, Pa.

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STATE TEACHERS COLLEGE

(2-49)

WEST CHESTER, PENNSYLVANIA

(Use Ink)

PRELIMINARY REGISTRATION

1. Name.....
(Last).....(First).....(Second)
2. Number and Street.....County.....
3. City.....Zone.....State.....
4. When do you wish to enter this College?
Month (September, January or June).....19.....
5. In what curriculum do you wish to enroll?
Elementary.....Secondary.....Physical Ed.....Music.....
If Secondary Education, list Major.....Minor.....
6. Have you attended any other college? Yes.....No..... If so, give
name and address of the college.....
7. Do you apply as a Resident Student?..... Day Student?.....
8. ARE you a veteran? Yes..... No.....

NOTE: When this information has been received by the Registrar, the necessary instructions for completing your registration will be sent to you.

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